



COUNTY OF RIVERSIDE BUILDING AND SAFETY DEPARTMENT

TRACT WALL PLAN CHECKLIST

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Deputy Director of TLMA
Building Official

Subdivision transactions are by appointment only, please contact our Subdivision Team for an appointment at buildingsubdivision@rivco.org. At the time of your scheduled appointment, a completed Application to Construct and Processing Worksheet is required, which should include all corresponding lot numbers, addresses, APNs, plan number, square footages and setbacks. The following checklist represents the minimum master wall plan submittal requirements. County staff will use the checklist to ensure all submittal packages are complete and ready for plan check.

STANDARD PLAN - TRACT WALLS

- ☐ 1. Application to Construct (BSD)
- ☐ 2. Processing Worksheet
- ☐ 3. One (1) complete set of plans (including **all** walls & locations)
- ☐ 4. Wall types (i.e. retaining, return & perimeter) to be color coordinated with legend
- ☐ 5. One (1) set of Structural Calculations,
- ☐ 6. Identification of lots in which retaining walls are 3 feet or more above grade level
- ☐ 7. One (1) copy of Soils Report
- ☐ 8. Approved Acoustic analysis if required by tract's conditions of approval.
- ☐ 9. A plan check fee will required for submittal

NOTE: All wall plans shall comply with County Planning guidelines and/or Approved Tract Design

FOR OFFICE USE ONLY

I _____ hereby confirm that the items checked
(First Name/Last Name)

above are included in this submittal.

Date Received