



### Video Tape Copy Agreement

The undersigned agrees upon receipt of the videotape copy that he/she is personally responsible for the use of the videotape and that said use will not include copying of, any alteration of, public showing of any kind, or any showing for a profit, in part or in its entirety.

The undersigned agrees that this videotape copy will be played for private use only and that any other use (as mentioned above) without written consent from Irving Community Television Network is forbidden.

Dub fee per requested program – \$15 + 8.25% tax

Dub completion – 10 to 15 business days from the date of request

(except holiday programming, specials, large or multiple requests, or archived materials)

Tape provided by: \_\_\_\_\_  
Print Name                      Date                      Phone Number

Received/picked up by: \_\_\_\_\_  
Customer's Signature                      Date

**Return Signed Agreement to:**  
Communications Department  
Irving Community Television Network  
233 S. Rogers Road  
Irving, Texas 75060  
(972) 721-2468

Show: \_\_\_\_\_ Air Date: \_\_\_\_\_

Description: \_\_\_\_\_  
\_\_\_\_\_

Authorized by: \_\_\_\_\_

Special instructions: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

For office use only:  
Date completed: \_\_\_\_\_ Charge: \_\_\_\_\_  
Contacted for pickup: \_\_\_\_\_