



2022 Budget Calendar

APRIL 2021		
28	Report to Board for Budget Mandate	
May		
27	Budget Process and Calendar to SMT	
June		
9	Budget Process and Calendar to Board	
JULY		
23	Draft allocation (199,200,575,576 & GIS) core budgets and list of Supplemental requests due to Finance with backup.	
AUGUST		
3	Budget package distributed to GM's and DM's	
SEPTEMBER		
24	Deadline for budget preparation and entry by staff into Vadim for Budgets not impacted by new organization structure	
	Deadline for budgets and supplemental requests, with backup, submitted to Finance	
OCTOBER		
7 - Thurs	Special EAS to review Function 250 budget Deadline for budget preparation and entry by staff in Vadim for all other budgets	
NOVEMBER		
5	Finance review of budgets completed CAO and CFO review base budget	
17	Special SMT to review budgets	
18	Special SMT to review budgets	
December		
9	Electronic budget booklet distributed	
	Corporate Services Committee	Budget 2022 overview including report from the CAO re Supplemental Requests
16	Cowichan Lake Recreation Commission	Budgets presented to Commission



2022 Budget Calendar

JANUARY		
6 - Thurs	Special Electoral Area Services Committee	Core Budgets presented to Committee
13 – Thurs	Special Electoral Area Services Committee	Supplemental requests presented to Committee
17	Shawnigan Lake Recreation Commission	Budgets presented to Commission
18	Cowichan Community Centre Commission	Budgets presented to Commission
25	Kerry Park Recreation Commission	Budgets presented to Commission
27 - Thurs	Special Corporate Services Committee	Core Budgets and Supplemental requests presented to Committee
FEBRUARY		
10	Virtual Public Meetings	Two virtual public meetings: one for Area A, B, C; one for Areas D and E, City of Duncan, Municipality of North Cowichan
17	Virtual Public Meetings	Two virtual public meetings: one fore Areas G, H and the Town of Ladysmith; one for Areas F, I and the Town of Lake Cowichan
24, 25	Special Board review of all Budgets. Final review prior to adoption.	
MARCH		
23	Regular Board meeting for approving the 5 Year Financial Plan (Annual Budget)	