

Revised FY 2022 Budget Calendar



Guadalupe County, Texas

May 2021

S	M	T	W	T	F	S
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2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June 2021

S	M	T	W	T	F	S
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

July 2021

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 2021

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 2021

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
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26	27	28	29	30		

March 30	Approve the budget calendar for Fiscal Year 2021-2022 (FY22)
March 30	Department Head Meeting / State of the County
April 29	Request forms due to Building Maintenance and MIS
May 13	Deadline for budget requests to be submitted (LGC §111.005)
May 27	Distribute Requested Budget to Commissioners Court
June 1	Determine Salary Grievance Committee (LGC §152.014), and request Grand Jury listing from the District Clerk
June 1	Commissioners Court Workshop to discuss priorities for budget
June 17-30	County Judge meets with Elected Officials / Department Heads to review budget
June 22	Select Grievance Committee and notify members of committee (LGC §152.015)
July 13	Commissioners Court Workshop—review capital projects, major expenditures, priorities
July 26	Chief Appraiser to submit certified appraisal roll (Tax §26.01) (Certification date, July 25, 2021 is a Sunday)
August 10 August 3	Approve publication of proposed increases of salaries, expenses or allowances for elected county or precinct officials and approves publication
August 4	County Judge's Proposed Budget provided to Commissioners
August 7	Post calculated tax rates on homepage of County website (Tax §26.04(e)) Note: Posted "By August 7th or as soon thereafter as practicable".
August 15 August 8	Publish in a newspaper of general circulation in the county a notice of any elected county or precinct officials salaries, expenses or allowances that are proposed to be increased; and the amount of the proposed increase (LGC§152.013) Note: Must be published 10 days prior to meeting.
August 9-11	WORKSHOPS to review FY22 Budget with Commissioners Court
August 31 August 13	File proposed budget with County Clerk and make it available for public inspection at least 15 days prior to public hearing (LGC §111.006)
August 16	Date by which Proposed Tax Rate must be adopted if it exceeds "Voter-Approval Rate" (3.5% over "No-New Revenue Rate") TAX §26.05(a) and notify Elections to place on General Election Ballot (Elections §201.054) Note: Must be done 78 days before November 2nd election.
August 31 August 17	Record the proposed budget by the Commissioners Court
August 31 August 17	Set Proposed Tax Rate, post Notice on homepage of County's website (Tax §26.065)
September 5 August 22	Publish "Notice of Public Hearing on FY22 Budget" 10-30 days before the hearings (Public Hearing 9/21/2021) (LGC §111.0075) Publish "Notice of Public Hearing on Tax Rate Increase" if necessary (Public Hearing 9/21/2021) (Tax §26.06)
August 31 August 24	Set salaries, expenses, and allowances of the elected county and precinct officers (Notify elected officials of salary; protests must be received by the County Judge within 9 days) (LGC §152.013)
September 21 September 7	Ratify the increase, in the county's FY22 Budget, in revenue from property taxes which will be more than the previous year (LGC §111.008c) PUBLIC HEARING on FY22 Budget; at conclusion adopt FY22 Budget (LGC §111.007, §111.008) PUBLIC HEARING on the 2021 Tax Rate, at conclusion adopt tax rate (Tax §26.06, LGC §111.010)

Note: LGC refers to the Texas Local Government Code

○ - Denotes Commissioners Court Dates