

Confirmation of Employment Application Form

[Guidance for employers can be found on the Immigration website](#)

EMPLOYER DETAILS	
<u>Company Name</u>	
<u>Registered Address</u>	
<u>Email</u>	<u>Telephone</u>
EMPLOYEE DETAILS	
<u>Full Name</u>	
<u>Current Address</u>	
<u>Date of Birth</u>	<u>Nationality</u>
<u>Current visa type (if held)</u>	<u>Current visa expiry date</u>
EMPLOYMENT DETAILS	
<u>Job Title</u>	
<u>Gross Annual Salary</u>	<u>Standard Occupational Classification (SOC) Code</u>
<u>Proposed Start Date</u>	<u>Weekly hours of employment & duration of employment</u>
Is the vacancy eligible for the Health and Care Visa? (Entry Clearance only) Please tick the applicable box Yes No	

PLEASE COMPLETE ALL SECTIONS ON THE REVERSE OF THIS FORM

FOR IMMIGRATION USE ONLY

**Confirmation of Employment
issued under paragraph 6.1(b)
valid for 3 calendar months for the
employee to make a visa application**

The box to the right must contain an official Confirmation of
Employment Isle of Man Immigration stamp to be a valid document

Please indicate yes or no as appropriate

1. Isle of Man Government Departments		
YES	NO	
		Is the employer an Isle of Man Government Department, Statutory Board or an office of the Government? If yes, move to section 3
2. Non - Isle of Man Government Departments. (Further documents may be requested to verify this.)		
		Is the IOM Employer listed on the Isle of Man companies' registry?
		Does the IOM Employer have a registered office in the Isle of Man?
		Does the IOM Employer have corporate bank account with a bank licensed by the Isle of Man Financial Services Authority?
		Is the IOM Employer registered with the Isle of Man Income Tax Division for income tax and national insurance purposes as an employer?
		Is the IOM Employer a sole trader? (not applicable for SOC Codes, 2413 or 2211)
3. Resident Labour Market Test (Worker Migrants only)		
		Is the relevant SOC code exempt from the Resident Labour Market Test on the basis of Key Employment or being used in support of a further leave to remain application where the individual is doing exactly the same job for the same employer as their last grant of leave? If yes, move to section 5 or 6
		Copy of the job advert from the Isle of Man JobCentre
		Copy of the job advert from either a newspaper, professional journal or website as set out in Table 1 of paragraph 6.3(2) of Appendix W to the Immigration Rules
		Brief details of the number of settled workers who applied (if any) and the reasons why those settled workers were considered unsuitable for the job
4. For Worker (ICT) Migrants only		
		Has the employee been employed for the last 12 consecutive months by a company linked by common ownership or control to the IOM Employer? (the employee will have to evidence this at visa application stage)
5. Financial Support to Migrant		
		Where necessary, the Isle of Man Employer by whom the migrant is to be employed will maintain and accommodate the employee and the following family members named below for one month (continue on another sheet if necessary): Family Member (1): Family Member (2): Family Member (3):
6. Mandatory Documents which must accompany all applications		
		Original offer letter to the employee signed by IOM employer, setting out all of the information set out in paragraph 6.2(7) of Appendix W to the Immigration Rules
7. Signature		
NAME OF SIGNATORY		
JOB TITLE		
SIGNATURE		
DATE		
THIS APPLICATION IS MADE BY THE EMPLOYER OR THIS APPLICATION IS MADE BY THE AUTHORISED SIGNATORY ON BEHALF OF THE EMPLOYER		

INCOMPLETE FORMS WILL BE RETURNED WITHOUT CONSIDERATION