

# CHANGE ORDER

TRADE CONTRACT

Change Order No. \_\_\_\_\_

UNIVERSITY OF LOUISVILLE

Project \_\_\_\_\_

Contractor \_\_\_\_\_

Date \_\_\_\_\_

\_\_\_\_\_

Contract Title \_\_\_\_\_

\_\_\_\_\_

Purchase Order No. \_\_\_\_\_

This subject contract is amended as follows and you are directed to make these changes effective this date.

DESCRIPTION

AMOUNT

The terms and conditions of the original contract for the above work shall govern this change.

The original contract sum was .....	\$ _____
Net change by previous change orders .....	\$ _____
The contract sum prior to this change order was .....	\$ _____
The contract sum is increased/decreased by this change order .....	\$ _____
The new contract sum including this change order will be .....	\$ _____
The contract time is extended/reduced by this change order by .....	( ) days
	\$ _____

## RECOMMENDED BY:

## ACCEPTED BY:

\_\_\_\_\_  
Department of Planning, Design & Construction

\_\_\_\_\_  
Trade Contractor Date

\_\_\_\_\_  
Architect/Engineer

\_\_\_\_\_  
Title

UNIVERSITY OF LOUISVILLE

\_\_\_\_\_  
Construction Manager

By: \_\_\_\_\_

Date

Title: \_\_\_\_\_