### **Logistics Delivery Order Form**

**Company Name**:  
**Address**:  
**Phone**:  
**Email**:

#### **Delivery Order Details**

* **Delivery Order Number**:
* **Order Date**:
* **Expected Delivery Date**:

#### **Sender Details**

* **Sender Name**:
* **Sender Contact Number**:
* **Pickup Location**:
* **Sender Email**:

#### **Receiver Details**

* **Receiver Name**:
* **Contact Number**:
* **Delivery Address**:
* **Email Address**:

#### **Shipment Details**

| **Item No.** | **Description** | **Weight (kg)** | **Quantity** | **Total** |
| --- | --- | --- | --- | --- |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| **Total Amount**: |  |  |  |  |

#### **Payment Details**

* **Payment Method**: (Cash/Invoice/Online Transfer)
* **Amount Paid**:
* **Balance Due**:

#### **Special Instructions**

* **Delivery Priority**: (Standard/Express)
* **Additional Notes**:

#### **Confirmation**

* **Prepared By**:  
  *(Name & Signature)*
* **Approved By**:  
  *(Name & Signature)*
* **Receiver Acknowledgment**:  
  *(Signature upon delivery)*