EMPLOYEE VERIFICATION

This is a reminder of the procedure to get employment verification at UK. All requests for employment verification must go through the UK Employee Records Office. The employee can get verification at no cost, but outside agencies like banks must pay (cost is listed below). The Employee Records Office is linked below. There is a link from that page to an online records request. This is the preferred method of request.

http://www.uky.edu/HR/emprec/

- Verification of Employment without Salary $30.00 charge
- Verification of Employment with Salary $ 30.00 charge
- Remuneration Statements (Pay Stubs) $0.50 charge per month requested bottom of form