



**OFFICE OF THE COMMISSIONER  
GUWAHATI MUNICIPAL CORPORATION  
PANBAZAR, GUWAHATI- 1**

**No. GGR/167/2021/3504**

**Date: 01/01/2021**

**Request for Proposal (RfP)**

Guwahati Municipal Corporation invites Request for Proposal (RfP) from NGOs/ALFs/SHGs/Contractors/experienced/competent/established Firms/Companies/Agencies for purchase of Food Waste from Hotel/Restaurants/Food Waste generator of Guwahati City.

Detailed terms and conditions for submitting the RfP may be downloaded from the official website of Guwahati Municipal Corporation [www.gmc.assam.gov.in](http://www.gmc.assam.gov.in)

Sd/-  
**Commissioner  
Guwahati Municipal Corporation  
Panbazar, Guwahati- 1**

**Memo No. GGR/167/2021/3504**

**-A**

**Date: - 01/01/2021**

**Copy to: -**

- 1) The Administrator, GMC for favour of kind information.
- 2) The Director, DIPR, Assam, Last Gate, Dispur for publication of the above notice in one Assamese Daily, one English Daily and one Hindi Daily and submit the bill to the undersigned for necessary payment.
- 3) The Software Developer, GMC for upload of the notice in GMC Website.

Sd/-  
**Commissioner  
Guwahati Municipal Corporation  
Panbazar, Guwahati- 1**

## 1. Bid Details

Date of downloading of RfP document	01/01/2021 onwards
Last Date and Time for submission of Bid	12/01/2021 up to 3 PM <b><u>Address for Submission:</u></b> Guwahati Municipal Corporation, Panbazar, Guwahati- 781001, Assam
Date, Time & Venue of Bid Opening	12/01/2021 at 3.30 PM Venue: Conference Hall, GMC, Panbazar, Guwahati-1
Address for Communication	The Commissioner, Guwahati Municipal Corporation, Panbazar, Guwahati- 781001, Assam Mail ID- <a href="mailto:guwahaticom@gmail.com">guwahaticom@gmail.com</a>

### Note:

- a) In the event of any date indicated above is a declared holiday, the next working day shall become operative for the respective purpose mentioned herein.
- b) RfP documents can only be downloaded from GMC website [www.gmc.assam.gov.in](http://www.gmc.assam.gov.in). RfP documents will not be sold at GMC counters.

## 2. Scope of Work

- A. The selected bidder shall be responsible for purchase of segregated Food Waste from Hotel/Restaurants/Food Waste Generator within the jurisdiction of Guwahati Municipal Corporation.
- B. Bidder can sell the food waste to piggeries etc.
- C. The bidder shall have to collect and transport minimum 80% capacity of the vehicles provided by GMC daily.
- D. The vehicle will be provided by GMC. POL, manpower, maintenance and other expanses shall have to be borne by the bidder.
- E. GMC will be indemnified against any accident and any other untoward incident occurred to the vehicle and manpower during the agreement period.
- F. It is assumed that the Guwahati city generates approximately 100 MT of Food Waste daily and 100 MT of Households food waste.
- G. The bidder has to achieve 100% collection capacity within 6 Months for the Hotel/Restaurants waste. If bidder fails, GMC reserves rights to engage more parties and divide area among the bidder and new parties.
- H. The bidder shall have to pay the waste generator on per KG basis as per price bid in case of Hotel/Restaurant Waste. And the bidder shall have to pay the NGOs on per KG basis for waste generated from residential Household.

- I. The work will be allotted for Two years.
- J. In case GMC doesn't provide vehicle, GMC will pay Rs 15000/- per month to the bidder for hiring DI vehicle as cost of driver and maintenance has to be born by the bidder even if GMC provides the vehicles.

## **2. Earnest Money Deposit (EMD)**

Bidders shall submit along with the RfP an EMD of Rs. 1,00,000.00 (One Lakh only) in the form of demand draft drawn from a nationalized/scheduled bank in favour of the Commissioner, Guwahati Municipal Corporation. The EMD of the bidders will be returned without any interest as promptly as possible on acceptance of the bid by the selected bidder or when the bidding process is cancelled by GMC.

## **3. Performance Bank Guarantee**

The EMD amount of the successful bidder will be converted to Performance Guarantee.

## **4. Instruction to Bidders**

- 13.1 The bidder must have income tax assesses and GST registration.
- 13.2 Rate should be quoted inclusive of the cost of services, manpower cost, other resources to be utilized in the work.
- 13.3 The selected bidder has to complete the job assigned within the timeline set by GMC.
- 13.4 GMC will have no liability regarding transportation, boarding and lodging of the selected bidder, their staff and machineries.
- 13.5 Any Conditions of the bidder sent along with RfP, if any, shall not be binding on GMC.
- 13.6 It is not binding on GMC to accept the lowest of the bidding.
- 13.7 Bid of a bidder will not be considered if it is blacklisted by any of its clients or other agencies.
- 13.8 The rates mentioned in the financial bid are to be mentioned in words as well as in figures.
- 13.9 RfP with overwriting at any place will be rejected.
- 13.10 The selected bidder will be issued a LoI (Letter of Intent) before entering into an agreement with GMC.

**Annexure- I**

**Financial Bid**  
**(On bidder's letterhead)**

<b>Sl. No</b>	<b>Item</b>	<b>Estimated Cost</b>	<b>Rate in Rs. (in Word)</b>	<b>Rate in Rs. (in Figure)</b>
<b>1</b>	<b>Purchase Price of Food Waste</b>	0-1.5 Rupees per KG		

N.B:- Quoted price should be in the range as mentioned in the estimated cost only.

**Declaration:**

This is to certify that I/We before signing this bid document have read and fully understood all the terms and conditions contained in the document and undertake myself/ourselves to strictly abide by them.

**Signature of the authorized signatory of the bidder with name, designation, seal and date**