

Petition to Obtain Report of Law Enforcement Agency

Forms Included in this packet:

JV-575 Petition to Obtain Report of Law Enforcement Agency

Instructions:

A. Complete JV-575 Petition to Obtain Report of Law Enforcement Agency

Things to remember when preparing documents:

1. Prepare one original and 1 copy.
2. Complete the following:
 - a) Top of the form - Please include your name, address and phone number.
 - b) Child's name and date of birth - if more than one child list their names on the top row and their corresponding date of birth below their name.
 - c) Section #1. Fill in your name and address.
 - d) Section #2. Fill in your relationship to minor.
 - e) Section #3. If it is for a CPS Report, enter "CPS Report" a report number is not required. If it is for a law enforcement agency, see #6 below.
 - f) Section #4. Fill in the reason for your request. Please keep in mind this is what the Judge reads and considers for your order.
 - g) Section #5. Skip – not necessary.
3. Under "I declare under penalty of perjury under the laws of the State of California that the foregoing and all attachments are true and correct" complete the following:
 - a) Date signed
 - b) Type or Print Name
 - c) Sign document
4. Fill in number of pages that are attached (if any).
5. **If the record is for a Child Protective Services (CPS) report:**

Submit the document and a copy of your license or ID to the Juvenile Court Clerk's Office for filing, located at 2215 Blue Gum Avenue, Room 15, Modesto, CA 95358. The Clerk's Office will notify CPS that a petition has been filed, and will receive the record once from CPS. The record will be sent to the Court to review. The Clerk will notify you when the record is ready.
6. **If the record is a Police or Other Law Enforcement Agency Report:**
 - a) **Submit the document directly to the law enforcement agency that took the report.**

They will send your petition and their record to the Court to review. The Court will enter an order, and it will be sent back to the law enforcement agency to contact you when the record and/or order is ready for you to pick up.

Please note that if either CPS or the Law Enforcement Agency are still investigating an incident, the record may not be available until they have completed their investigations. This may take some time, and the Court is not able to expedite that process.

For additional information on Juvenile records, please see the Judicial Council Website at [Families & Children - famlaw_selfhelp \(ca.gov\)](https://www.famlaw.org). For information on the law regarding release of record information, please see section 827 Welfare and Institutions Code, and California Rules of Court, sections 5.552 and 5.553.

ATTORNEY OR PARTY WITHOUT ATTORNEY (Name, State Bar number, and address): <hr/> TELEPHONE NO.: _____ FAX NO. (Optional): _____ E-MAIL ADDRESS (Optional): _____ ATTORNEY FOR (Name): _____	FOR COURT USE ONLY
SUPERIOR COURT OF CALIFORNIA, COUNTY OF STANISLAUS STREET ADDRESS: 2215 BLUE GUM AVENUE, ROOM 15 MAILING ADDRESS: 2215 BLUE GUM AVENUE, ROOM 15 CITY AND ZIP CODE: MODESTO, CA 95358 BRANCH NAME: JUVENILE DIVISION	CASE NUMBER: _____
CHILD'S NAME: _____ CHILD'S DATE OF BIRTH: _____	RELATED CASES (if any): _____
PETITION TO OBTAIN REPORT OF LAW ENFORCEMENT AGENCY	
1. Petitioner's name and address (if representing another person, organization, or agency, provide names and addresses): _____	
2. Petitioner's relationship to child (if any): _____	
3. Police department or law enforcement agency possessing records: Report number: _____	
4. The reasons for this request are: (Describe in detail. Attach additional pages if necessary.) <input type="checkbox"/> Continued in Attachment 4.	
5. <input type="checkbox"/> The Notice to Child and Parent/Guardian Re: Release of Juvenile Police Records and Objections (form JV-580) was served on the <input type="checkbox"/> child or <input type="checkbox"/> parent on (date): _____	

I declare under penalty of perjury under the laws of the State of California that the foregoing and all attachments are true and correct.

Date: _____

(TYPE OR PRINT NAME)

▶ _____
(SIGNATURE OF PETITIONER)

Number of pages attached: _____

PETITION GRANTED PETITION DENIED
 ADDITIONAL ORDERS:

Date: _____

JUDICIAL OFFICER