

2020 Park Prep Day Punch List

Date	March 7, 2020		
Summary of Improvement Projects			
AREA	Tasks	OYO Supplies	Personal Tools
Main Entrance Near Fields 1 & 4	<ul style="list-style-type: none"> Replace all three signs 	<ul style="list-style-type: none"> Reprint signage for Code of Conduct, Rules and Park Map 	<ul style="list-style-type: none"> Screwdrivers
West Entrance Behind Field 1, Near Field 13	<ul style="list-style-type: none"> Replace all three signs 	<ul style="list-style-type: none"> Reprint signage for Code of Conduct, Rules and Park Map 	<ul style="list-style-type: none"> Screwdrivers
South Entrance Behind Field 3	<ul style="list-style-type: none"> Replace all three signs 	<ul style="list-style-type: none"> Reprint signage for Code of Conduct, Rules and Park Map 	<ul style="list-style-type: none"> Screwdrivers
Field 1	<ul style="list-style-type: none"> Paint dugout roof trim Install blue screen Pick-up trash, leaves Wipe down bleachers Wipe down benches in dugouts Add dirt to pitchers mound warm-up area <p><i>Outsource:</i></p> <ul style="list-style-type: none"> Reinstall OYO signage (by Premier Sign Group) Install fence for pitching warm-ups behind catcher 	<ul style="list-style-type: none"> Blue paint Rags, paper towels Bucket Zip ties Trash Bags 	<ul style="list-style-type: none"> Rags, paper towels Bucket
Field 2	<ul style="list-style-type: none"> Reset home plate Paint dugout roof trim Move posts along 3B of Field 2 Move posts along CF fence of Field 2 Install blue screen Pick-up trash, leaves Wipe down bleachers Wipe down benches in dugouts Add dirt to pitchers mound warm-up area <p><i>Outsource:</i></p> <ul style="list-style-type: none"> Reinstall OYO signage (by Premier Sign Group) Install two fences for pitching warm-ups on 3B side 	<ul style="list-style-type: none"> Blue paint Paint brushes Rags, paper towels Bucket Zip ties Trash Bags 	<ul style="list-style-type: none"> Rags, paper towels Bucket

Field 3	<ul style="list-style-type: none"> • Paint dugout roof trim • Remove/discard existing blue screen • Install blue screen • Pick-up trash, leaves • Wipe down bleachers • Wipe down benches in dugouts • Add dirt to pitchers mound warm-up area <p><i>Outsource:</i></p> <ul style="list-style-type: none"> • Reinstall OYO signage (by Premier Sign Group) • Install fence for pitching warm-ups behind catcher on 1B side 	<ul style="list-style-type: none"> • Blue paint • Paint brushes • Rags, paper towels • Bucket • Zip ties • Trash Bags 	<ul style="list-style-type: none"> • Rags, paper towels • Bucket
Field 4	<ul style="list-style-type: none"> • Paint dugout roof trim • Pick-up trash, leaves • Wipe down bleachers • Wipe down benches in dugouts • Add dirt to pitchers mound warm-up area <p><i>Outsource:</i></p> <ul style="list-style-type: none"> • Reinstall OYO signage (by Premier Sign Group) • Install fence for pitching warm-ups behind catcher on 3B side 	<ul style="list-style-type: none"> • Blue paint • Paint brushes • Rags, paper towels • Bucket • Zip ties • Trash Bags 	<ul style="list-style-type: none"> • Rags, paper towels • Bucket
Field 5	<ul style="list-style-type: none"> • Pick up rocks on field • Pick-up trash, leaves • Install red windscreen • Wipe down bleachers • Wipe down benches in dugouts <p><i>Outsource:</i></p> <ul style="list-style-type: none"> • Reinstall OYO signage (by Premier Sign Group) 	<ul style="list-style-type: none"> • Red windscreen • Rags, paper towels • Bucket • Zip ties • Trash Bags 	<ul style="list-style-type: none"> • Rags, paper towels • Bucket
Field 6	<ul style="list-style-type: none"> • Pick up rocks on field • Pick-up trash, leaves • Remove blue screen, relocate to Field 1 • Install red windscreen • Wipe down bleachers • Wipe down benches in dugouts <p><i>Outsource:</i></p> <ul style="list-style-type: none"> • Reinstall OYO signage (by Premier Sign Group) • Reset 3B dugout • Install two fences for pitching warm-ups on 1B and 3B sides 	<ul style="list-style-type: none"> • Red windscreen • Rags, paper towels • Bucket • Zip ties • Trash Bags 	<ul style="list-style-type: none"> • Rags, paper towels • Bucket



Field 7	<ul style="list-style-type: none"> • Pick up rocks on field • Pick-up trash, leaves • Remove blue screen, relocate to Field 2 • Install red windscreen • Wipe down bleachers • Wipe down benches in dugouts <p><i>Outsource:</i></p> <ul style="list-style-type: none"> • Install fence for pitching warm-ups behind catcher on 1B side 	<ul style="list-style-type: none"> • Red windscreen • Rags, paper towels • Bucket • Zip ties • Trash Bags 	<ul style="list-style-type: none"> • Rags, paper towels • Bucket
Field 8	<ul style="list-style-type: none"> • Pick up rocks on field • Pick-up trash, leaves • Remove blue screen, relocate to Field 3 • Install red windscreen • Wipe down bleachers • Wipe down benches in dugouts • Tie in black padding <p><i>Outsource:</i></p> <ul style="list-style-type: none"> • Cut out area behind 2B, level area • Line-up 2B on field 	<ul style="list-style-type: none"> • Red windscreen • Rags, paper towels • Bucket • Zip ties • Trash Bags 	<ul style="list-style-type: none"> • Rags, paper towels • Bucket
Field 9	<ul style="list-style-type: none"> • Pick up rocks on field • Pick-up trash, leaves • Remove blue screen, discard • Install red windscreen • Wipe down bleachers • Wipe down benches in dugouts 	<ul style="list-style-type: none"> • Red windscreen • Rags, paper towels • Bucket • Zip ties • Trash Bags 	<ul style="list-style-type: none"> • Rags, paper towels • Bucket
Field 10	<ul style="list-style-type: none"> • Pick up rocks on field • Pick-up trash, leaves • Install red windscreen • Wipe down bleachers • Wipe down benches in dugouts • Tie in black padding • Level pitching rubber 	<ul style="list-style-type: none"> • Red windscreen • Rags, paper towels • Bucket • Zip ties • Trash Bags 	<ul style="list-style-type: none"> • Rags, paper towels • Bucket
Field 11	<ul style="list-style-type: none"> • Pick up rocks on field • Pick-up trash, leaves • Install red windscreen • Wipe down bleachers • Wipe down benches in dugouts • Fix bat racks, tie in better 	<ul style="list-style-type: none"> • Red windscreen • Rags, paper towels • Bucket • Zip ties • Trash Bags 	<ul style="list-style-type: none"> • Rags, paper towels • Bucket



Field 12	<ul style="list-style-type: none"> Wipe down bleachers Wipe down benches in dugouts Install 305' distance signs in RF and LF 	<ul style="list-style-type: none"> Red windscreen Rags, paper towels Bucket Zip ties Trash Bags 	<ul style="list-style-type: none"> Rags, paper towels Bucket
Field 13	<ul style="list-style-type: none"> Wipe down bleachers Wipe down benches in dugouts 	<ul style="list-style-type: none"> Rags, paper towels Bucket Trash Bags 	<ul style="list-style-type: none"> Rags, paper towels Bucket
Batting Cages	<ul style="list-style-type: none"> Raise batting cages Tie cages down in corners 	<ul style="list-style-type: none"> 	<ul style="list-style-type: none">
Garages	<ul style="list-style-type: none"> Sweep out garages Remove skids no longer needed (to dumpster) Organize items in garages Move chalk into garage 	<ul style="list-style-type: none"> Broom 	<ul style="list-style-type: none"> Broom
Umpire Room	<ul style="list-style-type: none"> Clean out room Organize contents 	<ul style="list-style-type: none"> Broom 	<ul style="list-style-type: none"> Broom
Field 1-4 Common Area	<ul style="list-style-type: none"> Rocks off walkways Sweep out sheds Organize sheds Make sure chalkers in shed are in working condition 	<ul style="list-style-type: none"> Broom 	<ul style="list-style-type: none"> Broom Blower
Field 6-9 Common Area	<ul style="list-style-type: none"> Rocks off walkways Sweep out sheds Organize sheds Make sure chalkers in shed are in working condition 	<ul style="list-style-type: none"> Broom 	<ul style="list-style-type: none"> Broom Blower
Field 10-11 Common Area	<ul style="list-style-type: none"> Remove dirt near concrete by concession stand garage Remove rocks from top of concession stand above garages Sweep out sheds Organize sheds Make sure chalkers in shed are in working condition <p><i>Outsource</i></p> <ul style="list-style-type: none"> Add door to barn 	<ul style="list-style-type: none"> Broom 	<ul style="list-style-type: none"> Broom Blower