Internal Memo

To: KCA University Students in Stage 3 Trim 2 (ALL STUDENTS)

From: Research Officer – School of Business

Date: 14 May 2020

RE: RESEARCH PROJECT AND ATTACHMENT STUDENTS

The subject above refers.

This is to inform all the students who were undertaking research project for Jan-April 2020 trimester that we will have the research project final defense once the university resumes normal operations. This will allow the students to acquire authentic data when movement of persons is not restricted in some parts of the country.

For students who are on attachment, please proceed with the attachment, fill the log book and prepare the attachment report. Acquire a letter of appointment from the place you have been attached, as proof that you were on attachment during this period. Once normal operations resume, you will be required to submit the report, accompanied with the letter of appointment. Note that it will not be possible to send a supervisor at this time because of restriction of movement.

Victoria Litali.

Cc. Dean School of Business & Public Management