# Substantial Completion Punch List

## Vancleave Upper Elementary Admin Bldg

## 2013104

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| Date of Inspection: November 24, 2014 Day: Monday Time: 8:00 am Weather: Sunny/70 Site: Dry Persons Present: Don Bryson, Todd Knight, Dr. Amacker, Brad Patano, Kennith Cameron, Karen Glass |

Contractor requested a third substantial completion inspection by the Architect and Engineer. It was determined after this inspection that the building is substantially complete. See punch list below created during this inspection:

General Notes:
1. Entire building should be cleaned and all surfaces should be free from dust and debris. This includes all interior and exterior surfaces.
2. All aluminum storefront doors (interior and exterior) should be checked for proper adjustment so they latch properly and close at the correct speed.
3. Provide occupancy indicators on lock sets at RR 115 & 127.
4. Replace all damaged VCT.
5. Provide a secondary line to fire alarm system for monitoring.
6. SS cleanout could not be found on the north end of the building.
7. Install safety poles at all mezzanine ladders.

Rotunda 136:
1. The logo portion of this floor has a scratch/cut running north/south all the way across it. The owner is requesting that the contractor have the flooring manufacture send a rep to the project to do an onsite inspection of this damage. The manufacture shall submit a written report on their findings. This report should include what the standard manufactures warranty period is on this product and if this damage will have any effect on them providing the warranty. Also, the manufacture should give their opinion on what effect this damage will have on the future performance of the floor.
2. Touch up/clean gypsum board around lettering.

Classroom 101:
1. Key core missing on inside of door.

Office 105:
1. Adjust door latch on east door.

RR @ Principles Office:
1. Occupancy sensor does not sit flush with the wall tile and is loose.

Reception 119:
1. Adjust ceiling tile above exit sign to sit correctly in grid.
2. Replace scratched base behind counter, under mail slots.

Exterior:
1. Clean all excess roofing tar for exterior trim surfaces.

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2. Install splash blocks at all downspouts.
3. Replace damaged exterior concrete next to the rear entrance (two panels). The patch in this area will not be acceptable. Replace cracked concrete panel on the southwest corner of the building where the sidewalk forms a “t”. This excessive cracking was due to control joints not being cut within 8 hours of placement.
4. Remove all scrap pieces of roofing, sealant, plaster, and any construction dust and debris from the standing seam metal roof.
5. Lens in light fixture to left of the front door is loose.
6. Fully fill joint between concrete and building on each side of the front porch with specified sealant.
7. Patch caulking at the top of columns on rear porch.
8. Remove extra conduit above door on the back porch, Replace brick.
9. Establish grass at all disturbed areas.
10. Install (7) pipe bollards at Porch 120.

MEP Punch list:

1. Emergency lights do not work over east exit doors.
2. Provide one dedicated and one shared phone line to fire alarm panel.
3. Lamp not working properly in conference room 109.
4. Lamps out in emergence lights in east entrance.
5. Emergency lights in north corridor one lamp is not burning properly in all three fixtures.
6. Emergency light not working in library restroom. Completed on site.
7. Emergency light not working in male or female restrooms. Completed on sited.
8. One emergency lamp not working in south corridor.
9. Provide ark flash stickers on front cover of ALL panels.
10. 4" voice/data 4" conduit was cut contractor to retest all cabling in cut conduit between new and existing buildings. Contractor to provide photo of conduit repair.
11. Underground light at column on east entrance was not working.
12. CU-6 frequently cycles on and off contractor to check and repair. Unit was turned off by Don Bryson to prevent compressor damage.
13. Site class is cloudy on DCU -1. Unit cycles on and off.
14. Camera 12 in Rotunda is cloudy.
16. Provide locations of ALL cameras on head end equipment.
17. Set ALL plumbing fixture mixing valves to 120 degrees.
18. Cut conduit off north side of west exit door and repair wall.
19. Provide correct smoke heads in four duct detectors with test switches.
20. Factory shall test and program cycle time of AAON unit compressor.
21. Fire alarm system training shall video taped.