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# Goods Return Delivery Note

## Sender Details:

- Name: \_\_\_\_\_
- Company Name: \_\_\_\_\_
- Address: \_\_\_\_\_
- City, State, ZIP Code: \_\_\_\_\_
- Phone Number: \_\_\_\_\_
- Email: \_\_\_\_\_

## Recipient Details:

- Name: \_\_\_\_\_
- Company Name: \_\_\_\_\_
- Address: \_\_\_\_\_
- City, State, ZIP Code: \_\_\_\_\_
- Phone Number: \_\_\_\_\_
- Email: \_\_\_\_\_

**Goods Return Note Number:** \_\_\_\_\_

**Date of Issue:** \_\_\_\_\_

**Order/Invoice Number:** \_\_\_\_\_

**Reason for Return:** \_\_\_\_\_

## Items Being Returned

Item No.	Description	Quantity	Unit Price	Total Price
1	[Item Name/Description]	[Quantity]	[Unit Price]	[Total Price]

2	[Item Name/Description]	[Quantity]	[Unit Price]	[Total Price]
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**Total Amount:** \_\_\_\_\_

**Acknowledgment of Receipt:**

I hereby confirm receipt of the returned goods as described above.

**Recipient's Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_