
Employee Declaration Form

[Header: Company/Employer Name]

Part 1: Employee Information

- **Full Name:** [First Name, Middle Name, Last Name]
- **Employee ID:** [Employee ID]
- **Department:** [Department Name]
- **Designation:** [Job Title]
- **Contact Number:** [Phone Number]
- **Email Address:** [Email Address]

Part 2: Declaration Statement

I, [Your Full Name], hereby declare that:

1. **Employment Terms:**

I have received and understood the terms and conditions of my employment as provided in my contract.

2. **Confidentiality:**

I agree to maintain the confidentiality of company information and will not disclose any sensitive data.

3. **Compliance:**

I will abide by the company's rules, regulations, and policies during my tenure.

Part 3: Additional Information

If any additional declarations are required (e.g., regarding health, family details, etc.), they should be provided in this section.

Part 4: Signature

- **Employee's Signature:** _____
- **Date:** [DD/MM/YYYY]