

# Living Room Cleaning Schedule

## Daily Cleaning Tasks

Time	Task	Frequency	Responsible Person	Status
8:00 AM	Dust all surfaces	Daily	[Name]	[Pending/Completed]
8:30 AM	Vacuum carpets/rugs	Daily	[Name]	[Pending/Completed]
9:00 AM	Clean windows/mirrors	Daily	[Name]	[Pending/Completed]
9:30 AM	Organize pillows, cushions, and decorations	Daily	[Name]	[Pending/Completed]
10:00 AM	Empty trash	Daily	[Name]	[Pending/Completed]

## Weekly Cleaning Tasks

Day	Task	Frequency	Responsible Person	Status
Monday	Wash and clean curtains/blinds	Weekly	[Name]	[Pending/Completed]

Wednesday	Deep clean sofa and cushions	Weekly	[Name]	[Pending/Completed]
Friday	Mop and disinfect floors	Weekly	[Name]	[Pending/Completed]

### Monthly Cleaning Tasks

Date	Task	Frequency	Responsible Person	Status
1st	Clean light fixtures and ceiling fans	Monthly	[Name]	[Pending/Completed]
15th	Wipe down walls and baseboards	Monthly	[Name]	[Pending/Completed]
30th	Rearrange and declutter storage areas	Monthly	[Name]	[Pending/Completed]