

Business Card Information Form

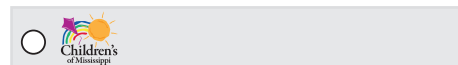
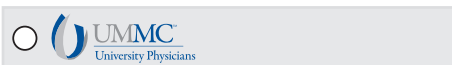
Please type your information and e-mail the completed form to PrintingOrders@umc.edu.

This form must be accompanied by a Work Order–Printing form.

Refer to the [Customer Guide](#) at umc.edu/printing or the [Graphic Standards Guide](#) on the intranet at Administration > Institutional Advancement > Communications and Marketing > Marketing for explanation of the styles and options available.

Please verify all information before submitting the order. Additional proofs may incur a fee.

① Select the card type



☐ Other (Choose from the list below): _____

② Enter card information

Name: _____

Title: _____

Title/Area: _____

Area/Department/Specialty: _____

Mailing Address: _____

City: _____

State: _____ ZIP: _____

☐ **Providers Only:** Referrals: [866.UMC.DOCS](tel:866.UMC.DOCS) or [855.984.KIDS](tel:855.984.KIDS)

Clinic: _____

New Patient Appointments: [888.815.2005](tel:888.815.2005)

Academic Office (optional): _____

Phone (optional): _____

Fax (optional): _____

Cell (optional): _____

Pager (optional): _____

E-mail (optional): _____

③ Type the following information under the headings listed below on the Work Order–Printing form

1. **DESCRIPTION:** Business Card, Name (e.g., John Smith)
2. **COLOR OF PAPER:** White
3. **PAPER STOCK:** 100 lb. cover. (120 lb. cover available.)
4. **FINISHED SIZE:** 2" x 3 1/2"
5. **INK COLOR:** Children's are 4 color process.
All others are Black and UMMC blue.

UMMC Hospitals

UMMC Grenada

UMMC Holmes County

UMMC Schools and Service Lines

The ACT Center
Adult Hospitals and Clinics Administration
Adult Special Care Clinic
Advanced General Dentistry
Aesthetics
Allergy, Asthma and Immunology
Anesthesiology
Associated Student Body
Alumni
Base Pair
Belzoni Fitness Center
Biobank
Biospecimen Repository
Cancer Care
Cancer Institute
Cardiovascular-Renal Research Center
Center for Bioethics and Medical Humanities
Center for Developmental Disorders Research
Center for Gender and Sexual Minority Health
Center for Informatics and Analytics
Center for Innovation and Discovery in Addictions
Center for Integrative Health
Center for LGBTQ Health
Center for Maternal and Fetal Care
Center for Neuromuscular Disorders
Center for Telehealth
Center of Biostatistics and Bioinformatics
Clinical Research Support
Communications and Marketing
Community Care Clinic
Community Care Clinic Humphreys County
Comprehensive Epilepsy Center
Continuing Health Professional Education
Cystic Fibrosis Center
Department of Anesthesiology
Department of Cell and Molecular Biology

Department of Data Science
Department of Dental Hygiene
Department of Dermatology
Department of Emergency Medicine
Department of Family Medicine
Department of Internal Medicine
Department of Medicine
Department of Medicine Fellowship Programs
Department of Medicine Internal Medicine Residency Program
Department of Microbiology and Immunology
Department of Neurobiology and Anatomical Sciences
Department of Neurology
Department of Neurosurgery
Department of Obstetrics and Gynecology
Department of Ophthalmology
Department of Orthopaedic Surgery and Rehabilitation
Department of Otolaryngology – Head and Neck Surgery
Department of Pastoral Services
Department of Pathology
Department of Pediatrics
Department of Pharmacology and Toxicology
Department of Pharmacy
Department of Physiology and Biophysics
Department of Preventive Medicine
Department of Psychiatry and Human Behavior
Department of Radiology
Department of Radiology Residency Program
Department of Radiation Oncology
Department of Respiratory Care
Department of Surgery
Dermatology
Division of Information Systems
Ear, Nose and Throat
Emergency Medicine
Endocrinology and Diabetes
Environmental Health and Safety

EversCare
Express Personal Health
Face and Skin Center
Facilities Services
Family Medicine
Family Medicine Residency
Graduate Program in Neuroscience
Hearing Care
Health Equity and Leadership Initiative
Health Innovation and Transformation Center
Infectious Diseases
Infusion Services
Internal Medicine
Interprofessional Simulation, Training, Assessment, Research and Safety
John D. Bower School of Population Health
Lab Services
Leadership Program
MD-PhD Program
Medical Aesthetics
Med/Peds
Med/Peds Residency Program
The MIND Center
Mississippi Academy for Simulation Training
Mississippi AIDS Education and Training Center
Mississippi Center for Emergency Services
Mississippi Center for Heart Research
Mississippi Center for Obesity Research
Mississippi Center of Excellence in Perinatal Research
Mississippi MED-COM
Mississippi Poison Control Center
Myrtle Evers-Williams Institute for the Elimination of Health Disparities
Nephrology
Neuro Institute
Neurosciences
Neurosurgery
Office of Academic Affairs
Office of Academic Affiliations
Office of Academic Effectiveness

Office of Academic Support
Office of Alumni Affairs
Office of Clinical Trials
Office of Community Education
Office of Diversity and Inclusion
Office of Graduate Medical Education
Office of Health Careers Opportunity
Office of Nursing Quality, Development, and Professional Practice
Office of Patient Affairs
Office of Patient Experience
Office of Physician Relations
Office of Planning, Design and Construction
Office of Population Health
Office of Student Services
Office of Wellbeing
Ophthalmology
Orthopaedics
Palliative and Supportive Care Services
Pathology
Perioperative Services
Pharmacy
Physical Medicine and Rehabilitation
Physical Therapy
Plastic Surgery
Police and Public Safety Department
Population Health Science
Public Affairs
Public Safety Support Division
Radiology
Research
Research and Development Foundation
Revenue Cycle Management
Rheumatology
Rowland Medical Library
School of Dentistry
School of Graduate Studies in the Health Sciences
School of Health Related Professions
School of Medicine
School of Nursing
School of Pharmacy

Simulation and Interprofessional Education Center
Sports Medicine
Strategic Sourcing
Stroke Center
Student and Employee Health
UNACARE Family Health Clinic
University Dentists
University Gastro
University Heart
University Rehabilitation Center
University Transplant
uView
Volunteer Services
Weight Management
Women's Care
Women's Health Research Center
Wound Management

Children's Service Lines

Allergy, Asthma and Immunology
Batson Children's Hospital
Center for Advancement of Youth
Center for Cancer and Blood Disorders
Center for Children with Medical Complexity
Center for Developmental Disorders Research
Ear, Nose and Throat
Emergency Services
Gulf Coast
Heart Center
Infectious Diseases
Neurology
Neurosciences
Neurosurgery
North Clinic
Orthopaedics
Palliative Care
Safe Center
Specialty Clinic
Transplant
Transport Services
Tupelo