



Arizona Immunization Program Office

Vaccines for Children Program

Email: ArizonaVFC@azdhs.gov

Phone: (602) 364-3642 Fax: (602) 364-3276

Arizona VFC Incident Report

Practice Name: _____ VFC PIN Number: _____

First Name: _____ Last Name: _____

Email: _____ Phone Number: _____

Name of VFC person who was notified: _____ Date/Time: _____

Type of Incident:

Type of Storage or Shipment Unit:

Temperature:

Temperature at Time of Incident	Date of Incident	Time of Incident

Section 1:

Do you have open IPV multi-dose vials in the unit? Where is your MMR stored?	Yes Freezer	No Fridge
Do you have COVID-19 vaccine in the unit?	Yes	No
Where is your COVID-19 vaccine stored?	Freezer	Fridge
Do you have open (punctured) COVID-19 vaccine vials in the unit?	Yes	No

Section 2:

Was the vaccine transported to an emergency facility?	Yes	No
Was a data logger used to transport the vaccine to the emergency facility?	Yes	No
Is the vaccine being monitored by a data logger at the location it was transported to?	Yes	No
Is the vaccine still at the emergency facility?	Yes	No
Was a data logger used to transport the vaccine back to your facility?	Yes	No

Description of Event:

Please include all relevant information in the description of the event:

- dates and times of communication
- information leading up to the event
- actions taken including times and temperatures if vaccine was transported
- estimated room temperature if vaccine was left out
- electronic data logger reports emailed directly from the data logger application or in data format (.xls, .txt, or .csv).

*Use additional form if necessary

Vaccine Details:

Please enter details for the affected VFC, VFA, and/or COVID-19 vaccines in each row (use additional form if necessary):

Vaccine Type, Brand Name & Manufacturer	Lot Number	Expiration	Quantity	Previous Excursion Y/N	Previous Excursion Time/Temp	Previous Excursion Date

Once the AIPO receives all required completed incident documents, providers will receive a response regarding viability of the VFC vaccines from the AIPO in 4-5 business days. While AIPO is determining viability, the vaccine should be continuously monitored by a data logger with temperatures recorded twice daily, including Min/Max, remain isolated in the unit and marked "Do Not Use".