### horizontal line**Loan Request Form**

**1. Request Number:**[Auto-generated or Assigned]

**2. Date of Request:**[MM/DD/YYYY]

**3. Applicant Details:**

* **Full Name:** [Enter full name]
* **Contact Information:** [Enter phone number, email, or both]
* **Address:** [Enter address]

**4. Loan Details:**

* **Loan Type:** [Personal, Business, Education, etc.]
* **Requested Amount:** [Specify the amount]
* **Purpose of Loan:** [Describe the reason for the loan]
* **Repayment Period:** [Specify duration in months/years]

**5. Supporting Documents (Mandatory):**

* Income Proof
* Identification Proof
* Collateral Details (if applicable)
* Other: [Specify]

**6. Additional Comments or Special Instructions:**[Provide any additional information or instructions.]

**7. Status (For Office Use Only):**

* Approved
* Pending
* Denied
* **Remarks:** [Provide remarks if applicable]