

City of Brookings

MEETING AGENDA

CITY COUNCIL

Monday, March 27, 2023, 7:00pm

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

CITY COUNCIL

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

D. Oral Requests and Communications from the audience

(*Public Comments on non-agenda items – five (5) minute limit per person, please submit Public Comment Form in advance)

E. City Manager Remarks and Announcements

F. Consent Calendar

1. Approve City Council meeting minutes for March 13, 2023 [Pg. 1]
2. Accept February 2023 Financials [Pg. 3]

G. Staff Reports/Hearings

1. Warming Center Policy [Pg. 9]
 - a. Draft Policy [Pg. 10]
2. DEQ Interim Financing Resolution [Pg. 11]
 - a. Resolution 23-R-1237, Authorizing DEQ Interim Financing [Pg. 13]

H. Remarks from Mayor and Councilors

I. Adjournment

*Public Comment forms and the agenda packet are available on-line at www.brookings.or.us, at Brookings City Hall and at Chetco Community Public Library. Return completed Public Comment forms to the City Recorder before the start of the meeting or during regular business hours.

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-Television – Charter Channel 181

-Internet – Go to the City of Brookings website at <http://www.brookings.or.us>

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City of Brookings
CITY COUNCIL MEETING MINUTES
City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415
Monday, March 13, 2023

Call to Order

Mayor Hedenskog called the meeting to order at 7:00 PM

Roll Call

Council Present: Mayor Ron Hedenskog, Councilors Isaac Hodges, Andy Martin, Michelle Morosky, and Ed Schreiber; a quorum present

Staff present: City Manager Janell Howard, Public Works Director Tony Baron, and Planning Tech Lauri Ziemer

Media Present: 2

Others Present: 50

Appointments/Announcements

1. Reappoint Skip Hunter to Planning Commission

Councilor Schreiber moved, Councilor Morosky seconded, and Council voted unanimously to reappoint Skip Hunter to the Planning Commission in position number 1 to expire April 1, 2027.

2. Accept Resignation of Zeus Zamora from the Parks and Recreation Commission

Councilor Schreiber moved, Mayor Hedenskog seconded, and Council voted unanimously to accept Zeus Zamora's resignation from the Parks and Recreation Commission position number 2, with a term expiring February 1, 2025.

3. Appoint Ryan Reneau to Parks and Recreation Commission

Councilor Schreiber moved, Councilor Morosky seconded, and Council voted unanimously to appoint Ryan Reneau to the Parks and Recreation Commission in position number 2, with a term expiring February 1, 2025.

Oral Requests and Communications from the audience

- John McKinney, 42 Floral Drive, Brookings – provided information on Janell Howard investigation
- Mark St James, 98748 Camellia Drive, Brookings – spoke in opposition to the rehiring of Janell Howard
- Rick Bishop, 625 Spruce Street Apt #A, Brookings – provided opinion on drain issues
- Victor Ortega, 96511 West Cliff Drive, Brookings – spoke in opposition to the rehiring of Janell Howard
- Dan Sherman, 835 Brookhaven, Brookings – spoke in opposition to the rehiring of Janell Howard
- Susan Shampo, 208 Musser Street, Brookings – spoke in opposition to the rehiring of Janell Howard
- Teresa Lawson, 820 Brookhaven, Brookings – provided opinion on transparency of City Council
- Connie Hunter, 1310 English Court, Brookings – spoke in support of short-term housing and USDA loan

Consent Calendar

1. Approve City Council meeting minutes for February 27, 2023
2. Accept Planning Commission minutes for February 7, 2023

Mayor Hedenskog moved, Councilor Morosky seconded, and Council voted unanimously to approve the Consent Calendar.

Staff Reports/Hearings

1. Chetco Avenue Enhancements

Staff report presented by Tony Baron

Councilor Morosky moved, Councilor Martin seconded, and Council voted unanimously to request the Oregon Department of Transportation complete an analysis of the following street enhancements along Chetco Avenue between Oak Street and Pacific Avenue to include:

Eliminate on street parking in various locations from Oak Street to Pacific Avenue in order to accommodate center turn lanes at intersections and provide enhanced visibility at crosswalks.

Eliminate all left turns except at Oak Street and Center Street where traffic signaling will offer safe left turns. Develop center turn lane at these intersections.

Enhance pedestrian crossings at Fern Avenue, Willow Street and Mill Street/Hillside Avenue intersections.

2. USDA-RD Loan Resolutions

Staff report presented by Janell Howard

Mayor Hedenskog moved, Councilor Schreiber seconded, and Council voted unanimously to adopt Resolution 23-R-1236, authorizing the City Manager to sign three RUS Bulletins 1780-27, totaling \$24,996,000 in loans and \$2,569,000 in grants; and authorizing the City Manager to incur debt through USDA in the same amount at 2%, to finance the Wastewater Treatment and Sewer Line Improvement project.

Informational/Non-Action Items

February Vouchers

Remarks from Mayor and Councilors

Councilor Hodges remarked that he appreciates people coming to speak and let their voices be heard.

Adjournment

Mayor Hedenskog moved, Councilor Schreiber seconded and Council voted unanimously to adjourn the meeting at 8:06 PM.

Respectfully submitted:

ATTESTED this 27th day of March 2023:

Ron Hedenskog, Mayor

Janell K. Howard, City Recorder

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2023

GENERAL FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
TAXES	3,646,440.00	88,814.38	3,455,663.13	190,776.87	94.8
LICENSES AND PERMITS	296,500.00	37,257.63	273,083.08	23,416.92	92.1
INTERGOVERNMENTAL	293,500.00	40,033.78	131,654.56	161,845.44	44.9
CHARGES FOR SERVICES	994,500.00	13,591.13	306,960.39	687,539.61	30.9
OTHER REVENUE	125,500.00	3,302.06	137,171.52	(11,671.52)	109.3
TRANSFERS IN	633,382.00	.00	.00	633,382.00	.0
	<u>5,989,822.00</u>	<u>182,998.98</u>	<u>4,304,532.68</u>	<u>1,685,289.32</u>	<u>71.9</u>
<u>EXPENDITURES</u>					
JUDICIAL:					
PERSONAL SERVICES	35,168.00	3,329.30	27,003.78	8,164.22	76.8
MATERIAL AND SERVICES	12,850.00	325.00	3,046.28	9,803.72	23.7
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	<u>48,018.00</u>	<u>3,654.30</u>	<u>30,050.06</u>	<u>17,967.94</u>	<u>62.6</u>
FINANCE AND ADMINISTRATION:					
PERSONAL SERVICES	384,120.00	34,043.76	277,380.10	106,739.90	72.2
MATERIAL AND SERVICES	227,300.00	11,993.05	239,759.00	(12,459.00)	105.5
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	<u>611,420.00</u>	<u>46,036.81</u>	<u>517,139.10</u>	<u>94,280.90</u>	<u>84.6</u>
POLICE:					
PERSONAL SERVICES	3,027,250.00	251,055.62	1,959,943.05	1,067,306.95	64.7
MATERIAL AND SERVICES	204,000.00	11,193.36	128,305.33	75,694.67	62.9
CAPITAL OUTLAY	.00	.00	.00	.00	.0
DEBT SERVICE	67,867.00	4,452.31	49,925.42	17,941.58	73.6
TRANSFERS OUT	.00	.00	.00	.00	.0
	<u>3,299,117.00</u>	<u>266,701.29</u>	<u>2,138,173.80</u>	<u>1,160,943.20</u>	<u>64.8</u>
FIRE:					
PERSONAL SERVICES	235,238.00	18,719.33	154,102.30	81,135.70	65.5
MATERIAL AND SERVICES	105,500.00	3,363.53	56,155.33	49,344.67	53.2
CAPITAL OUTLAY	.00	.00	.00	.00	.0
DEBT SERVICE	30,580.00	.00	30,579.01	.99	100.0
TRANSFERS OUT	.00	.00	.00	.00	.0
	<u>371,318.00</u>	<u>22,082.86</u>	<u>240,836.64</u>	<u>130,481.36</u>	<u>64.9</u>

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2023

GENERAL FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
PLANNING AND BUILDING:					
PERSONAL SERVICES	242,675.00	15,524.72	129,181.67	113,493.33	53.2
MATERIAL AND SERVICES	92,900.00	2,489.83	22,199.52	70,700.48	23.9
CAPITAL OUTLAY	.00	.00	217.58	(217.58)	.0
TRANSFERS OUT	.00	.00	.00	.00	.0
	<u>335,575.00</u>	<u>18,014.55</u>	<u>151,598.77</u>	<u>183,976.23</u>	<u>45.2</u>
PARKS & RECREATION:					
PERSONAL SERVICES	285,789.00	21,180.58	180,066.82	105,722.18	63.0
MATERIAL AND SERVICES	121,300.00	12,905.29	92,354.72	28,945.28	76.1
CAPITAL OUTLAY	.00	.00	.00	.00	.0
DEBT SERVICE	9,981.00	.00	9,980.00	1.00	100.0
TRANSFERS OUT	.00	.00	.00	.00	.0
	<u>417,070.00</u>	<u>34,085.87</u>	<u>282,401.54</u>	<u>134,668.46</u>	<u>67.7</u>
GOLF COURSE:					
PERSONAL SERVICES	.00	.00	.00	.00	.0
MATERIAL AND SERVICES	700,000.00	.00	.00	700,000.00	.0
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	<u>700,000.00</u>	<u>.00</u>	<u>.00</u>	<u>700,000.00</u>	<u>.0</u>
SWIMMING POOL:					
PERSONAL SERVICES	94,384.00	.00	62,700.40	31,683.60	66.4
MATERIAL AND SERVICES	56,200.00	277.26	39,996.74	16,203.26	71.2
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	<u>150,584.00</u>	<u>277.26</u>	<u>102,697.14</u>	<u>47,886.86</u>	<u>68.2</u>
NON-DEPARTMENTAL:					
MATERIAL AND SERVICES	168,600.00	9,830.37	72,279.00	96,321.00	42.9
CAPITAL OUTLAY	.00	.00	.00	.00	.0
TRANSFERS OUT	285,000.00	.00	.00	285,000.00	.0
CONTINGENCIES AND RESERVES	623,120.00	.00	.00	623,120.00	.0
	<u>1,076,720.00</u>	<u>9,830.37</u>	<u>72,279.00</u>	<u>1,004,441.00</u>	<u>6.7</u>
	<u>7,009,822.00</u>	<u>400,683.31</u>	<u>3,535,176.05</u>	<u>3,474,645.95</u>	<u>50.4</u>
	<u>(1,020,000.00)</u>	<u>(217,684.33)</u>	<u>769,356.63</u>	<u>(1,789,356.63)</u>	<u>75.4</u>

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2023

STREET FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
INTERGOVERNMENTAL	710,000.00	50,148.69	318,679.07	391,320.93	44.9
OTHER REVENUE	20,200.00	96.00	8,007.02	12,192.98	39.6
TRANSFER IN	.00	.00	.00	.00	.0
	<u>730,200.00</u>	<u>50,244.69</u>	<u>326,686.09</u>	<u>403,513.91</u>	<u>44.7</u>
<u>EXPENDITURES</u>					
EXPENDITURES:					
PERSONAL SERVICES	231,087.00	18,077.80	150,487.79	80,599.21	65.1
MATERIAL AND SERVICES	215,500.00	3,702.42	68,372.44	147,127.56	31.7
CAPITAL OUTLAY	250,000.00	.00	2,500.00	247,500.00	1.0
DEBT SERVICE	4,409.00	.00	.00	4,409.00	.0
TRANSFERS OUT	119,370.00	.00	.00	119,370.00	.0
CONTINGENCIES AND RESERVES	139,834.00	.00	.00	139,834.00	.0
	<u>960,200.00</u>	<u>21,780.22</u>	<u>221,360.23</u>	<u>738,839.77</u>	<u>23.1</u>
	<u>960,200.00</u>	<u>21,780.22</u>	<u>221,360.23</u>	<u>738,839.77</u>	<u>23.1</u>
	<u>(230,000.00)</u>	<u>28,464.47</u>	<u>105,325.86</u>	<u>(335,325.86)</u>	<u>45.8</u>

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2023

WATER FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
SOURCE 03	.00	.00	.00	.00	.0
CHARGES FOR SERVICES	1,885,000.00	130,551.94	1,251,143.05	633,856.95	66.4
OTHER INCOME	48,000.00	3,650.00	33,626.30	14,373.70	70.1
TRANSFERS IN	.00	.00	.00	.00	.0
	<u>1,933,000.00</u>	<u>134,201.94</u>	<u>1,284,769.35</u>	<u>648,230.65</u>	<u>66.5</u>
<u>EXPENDITURES</u>					
WATER DISTRIBUTION:					
PERSONAL SERVICES	404,558.00	32,180.61	266,403.71	138,154.29	65.9
MATERIAL AND SERVICES	197,800.00	18,400.25	119,431.21	78,368.79	60.4
CAPITAL OUTLAY	50,000.00	6,841.04	30,080.42	19,919.58	60.2
DEBT SERVICE	28,294.00	2,330.99	19,252.46	9,041.54	68.0
TRANSFERS OUT	24,000.00	.00	.00	24,000.00	.0
	<u>704,652.00</u>	<u>59,752.89</u>	<u>435,167.80</u>	<u>269,484.20</u>	<u>61.8</u>
WATER TREATMENT:					
PERSONAL SERVICES	28,833.00	2,242.63	19,211.86	9,621.14	66.6
MATERIAL AND SERVICES	545,780.00	42,008.62	328,953.52	216,826.48	60.3
CAPITAL OUTLAY	10,000.00	.00	.00	10,000.00	.0
DEBT SERVICE	2,385.00	.00	2,384.49	.51	100.0
TRANSFERS OUT	728,196.00	.00	.00	728,196.00	.0
CONTINGENCIES AND RESERVES	143,154.00	.00	.00	143,154.00	.0
	<u>1,458,348.00</u>	<u>44,251.25</u>	<u>350,549.87</u>	<u>1,107,798.13</u>	<u>24.0</u>
DEPARTMENT 24:					
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>
	<u>2,163,000.00</u>	<u>104,004.14</u>	<u>785,717.67</u>	<u>1,377,282.33</u>	<u>36.3</u>
	<u>(230,000.00)</u>	<u>30,197.80</u>	<u>499,051.68</u>	<u>(729,051.68)</u>	<u>217.0</u>

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2023

WASTEWATER FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
SOURCE 03	(4,500.00)	.00	.00	(4,500.00)	.0
CHARGES FOR SERVICES	3,508,300.00	254,620.77	2,313,795.68	1,194,504.32	66.0
OTHER REVENUE	10,000.00	.00	18,845.70	(8,845.70)	188.5
TRANSFER IN	.00	.00	.00	.00	.0
	<u>3,513,800.00</u>	<u>254,620.77</u>	<u>2,332,641.38</u>	<u>1,181,158.62</u>	<u>66.4</u>
<u>EXPENDITURES</u>					
WASTEWATER COLLECTION:					
PERSONAL SERVICES	624,241.00	50,006.94	395,319.93	228,921.07	63.3
MATERIAL AND SERVICES	235,500.00	4,127.67	87,146.49	148,353.51	37.0
CAPITAL OUTLAY	15,000.00	.00	4,322.57	10,677.43	28.8
DEBT SERVICE	28,294.00	2,331.01	19,252.52	9,041.48	68.0
TRANSFERS OUT	212,522.00	.00	.00	212,522.00	.0
	<u>1,115,557.00</u>	<u>56,465.62</u>	<u>506,041.51</u>	<u>609,515.49</u>	<u>45.4</u>
WASTEWATER TREATMENT:					
PERSONAL SERVICES	43,586.00	3,364.19	28,818.53	14,767.47	66.1
MATERIAL AND SERVICES	1,118,925.00	81,492.85	634,378.30	484,546.70	56.7
CAPITAL OUTLAY	15,000.00	.00	.00	15,000.00	.0
DEBT SERVICE	2,385.00	.00	2,384.49	.51	100.0
TRANSFERS OUT	1,350,434.00	.00	.00	1,350,434.00	.0
CONTINGENCIES AND RESERVES	242,413.00	.00	.00	242,413.00	.0
	<u>2,772,743.00</u>	<u>84,857.04</u>	<u>665,581.32</u>	<u>2,107,161.68</u>	<u>24.0</u>
	<u>3,888,300.00</u>	<u>141,322.66</u>	<u>1,171,622.83</u>	<u>2,716,677.17</u>	<u>30.1</u>
	<u>(374,500.00)</u>	<u>113,298.11</u>	<u>1,161,018.55</u>	<u>(1,535,518.55)</u>	<u>310.0</u>

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2023

URBAN RENEWAL AGENCY FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
REVENUE					
TAXES	639,676.00	8,831.97	678,421.64	(38,745.64)	106.1
INTERGOVERNMENTAL	.00	.00	.00	.00	.0
OTHER REVENUE	2,000.00	.00	14,266.09	(12,266.09)	713.3
TRANSFERS IN	.00	.00	.00	.00	.0
	641,676.00	8,831.97	692,687.73	(51,011.73)	108.0
EXPENDITURES					
GENERAL:					
PERSONAL SERVICES	.00	.00	.00	.00	.0
MATERIAL AND SERVICES	186,000.00	.00	(87,443.70)	273,443.70	(47.0)
CAPITAL OUTLAY	1,355,676.00	4,960.00	800,345.56	555,330.44	59.0
DEBT SERVICE	.00	.00	.00	.00	.0
TRANSFERS OUT	.00	.00	.00	.00	.0
CONTINGENCIES AND RESERVES	.00	.00	.00	.00	.0
	1,541,676.00	4,960.00	712,901.86	828,774.14	46.2
DEPARTMENT 20:					
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	.00	.00	.00	.00	.0
DEPARTMENT 22:					
MATERIAL AND SERVICES	.00	.00	.00	.00	.0
DEBT SERVICE	.00	.00	.00	.00	.0
	.00	.00	.00	.00	.0
DEPARTMENT 24:					
CONTINGENCIES AND RESERVES	.00	.00	.00	.00	.0
	.00	.00	.00	.00	.0
	1,541,676.00	4,960.00	712,901.86	828,774.14	46.2
	(900,000.00)	3,871.97	(20,214.13)	(878,785.87)	(2.3)

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: March 27, 2023

Originating Dept: Finance & Admin

Signature (submitted by)


City Manager Approval

Subject:

Warming Center Policy.

Recommended Motion:

Motion to direct City Manager to implement a Warming Center Policy.

Financial Impact:

None.

Background/Discussion:

Brookings CORE Response received city authorization to operate a temporary warming shelter recently during inclement weather subject to criteria similar to that of the attached proposed policy, including inspection and approval of the State Fire Marshal. The attached policy was developed to provide clear standards for warming center operation.

The purpose of this warming center policy is to provide standards for temporary protection when the National Weather Service (NWS) projects a temperature of 36 degrees or lower or inclement weather (such as high wind warnings or heavy rain and wind events or wind chills at or below 32 degrees) warranting the opening of the warming center as determined by the City Manager or her designee.

Once authorized, the Warming Center policy will provide directives and a process for CORE and other organizations to obtain approval to provide warming center services.

Attachment:

- a. Draft policy

WARMING CENTER POLICY



Purpose:

The purpose of a warming center policy is to provide standards for temporary protection when the National Weather Service projects a temperature of 36 degrees or less or inclement weather (such as high wind warnings or heavy rain and wind events or wind chills at or below 32 degrees) warranting the opening of the warming center as determined by the City Manager or his designee.

Protocol to activate the warming center is as follows: Standby is called 72 hours out if the night time average forecast is below 36 degrees. The first night of an activation is called 48 hours out if the average forecasted temperature is still below 36 degrees. Consecutive activation nights will be called 24 hours out if the average forecasted temperature remains under 36 degrees.

Requirements:

- 1) Meeting with the Fire Chief and Building Official and a walk-through of the proposed facility. Approval of the State Fire Marshal.
- 2) Located within a commercial or industrial zone
- 3) Compliance with requirements of the warming center to:
 - A. Accept responsibility for the safety of anyone using the facility.
 - B. Designate a responsible person with authority to insure order and security as well as watch for hazardous conditions. This responsible person must remain alert at all times while the warming center is operational.
 - C. Limit areas authorized for warming center use within the business/building area to the space identified by the Fire Chief and Building Official walk-through. Access shall be denied to areas where people cannot be adequately supervised.
 - D. Limit the maximum occupancy based on the area and number identified by the Fire Chief and the Building Official during the walk-through. This occupancy will include staff.
 - E. Contact the City of Brookings Police Department (541-469-2218) with the estimated time of opening and expected closure time of the warming center.
 - F. Prohibit beds or private spaces.

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: March 27, 2023

Originating Dept: Finance & Admin

Signature (submitted by)


City Manager Approval

Subject:

DEQ Interim Financing Resolution

Recommended Motion:

Motion to adopt Resolution 23-R-1237, authorizing the City Manager to sign interim financing documents under DEQ State Revolving Fund, up to \$24,996,000, to be paid off by long-term USDA-RD loans previously authorized, to finance the Wastewater Treatment and Sewer Line Improvement project.

Financial Impact:

Low-interest interim financing for loans up to \$24,996,000. The current interest rate under the DEQ State Revolving Fund is 0.95%

Background/Discussion:

The Wastewater Facilities Plan (WWFP) was completed in February 2016, providing a comprehensive review of the water treatment plant, the wastewater collection system, and lift stations. The WWFP generally describes the condition of the entire sewage system and provides alternative with cost estimates that are intended to address portions of the system that are:

- Out of compliance with
 - State Law
 - The National Pollution Discharge Elimination System Permit
 - City Standards
- Worn out and need to be replaced
- Undersized
- Identified as portions experiencing excessive Infiltration and Inflow (I/I)

From the WWFP, a Capital Improvement Plan (CIP) is developed. The CIP identifies the most urgent projects to complete and the estimated cost.

This process is comprehensive; however, projects identified in the CIP are often unfunded. This is the case with the Wastewater CIP. The US Department of Agriculture – Rural Development (USDA-RD) agency has loan funds available to fund some of the most important and most needed improvements. The interest rates are designed to be as low as possible. The application process also required a Preliminary Engineering Report (PER) and an Environmental Report (ER) be prepared, which Council approved as a Dyer Partnership task order in July 2017. These were completed and submitted with the application in 2018. In April 2022, USDA-RD approved loan funds of \$24,996,000 and grant funds of \$2,569,000 for the Wastewater Treatment and Sewer Line Improvement Project.

Council approved USDA-RD, RUS Bulletin 1780-27 Loan Resolution forms, totaling \$24,996,000 in loans, on March 13, 2023.

Attachment:

- a) Resolution 23-R-1237, Authorizing DEQ interim financing

**CITY OF BROOKINGS
STATE OF OREGON**

RESOLUTION 23-R-1237

A RESOLUTION OF THE CITY OF BROOKINGS AUTHORIZING AND APPROVING A STATE REVOLVING FUND LOAN AGREEMENT TO PROVIDE INTERIM FINANCING FOR THE WASTEWATER SYSTEM IMPROVEMENT PROJECT.

WHEREAS, the City of Brookings has entered into negotiations with the State of Oregon Department of Environmental Quality ("DEQ") for a loan from the State Revolving Fund to the City ("Loan") in the approximate amount of \$24,996,000; and

WHEREAS, the Loan will be repaid from the proceeds of the City's revenue bonds to be purchased by the United States Department of Agriculture, Rural Development (USDA-RD) program upon completion of construction of the Project; and

WHEREAS, the DEQ has provided to the City a form of State Revolving Fund ("SRF") Loan Agreement at DEQ's interest rate for Interim loans, without origination or annual fees, and without reserve or coverage requirements; and

WHEREAS, the City Staff and City Attorney are finalizing this agreement;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Brookings, Curry County, Oregon, that

The City does authorize and approve the form of the SRF Loan Agreement for the financing of the Wastewater System Improvement Project.

The City does authorize and direct the City Manager of the City of Brookings, or her designee, acting for and on behalf of the City, to negotiate and execute the final SRF Loan Agreement and related loan documents, and any amendments required thereafter, up to \$24,996,000.

BE IT FURTHER RESOLVED that

Passed by the City Council _____, 2023; effective the same date.

Attest:

Mayor Ron Hedenskog

City Recorder Janell K. Howard