



# HIGH SCHOOL STUDENT RESUME

Youremail@gmail.com

Phone

City, State

LinkedIn URL, Website

Motivated student (3.6/4.0) who demonstrates strong work ethic and creative ability. Seeking to apply my graphic design skills and artistic drive as a summer intern at your company. Will leverage proven experience as a competent designer to contribute to company goals and needs.

## EDUCATION

**Santa Monica High School, Santa Monica, CA**

Senior

- **GPA:** 3.6 / 4.0
- **Relevant Coursework:** Intro to Graphic Design, AP Art, Yearbook, Computer Applications
- **Honors:** Member of the National Honors Society and National Art Education Association
- **Clubs:** Yearbook Club, Santa Monica Newspaper, Spanish club

## MAJOR ACHIEVEMENTS

### Yearbook Club

*Yearbook Design Team Lead*

2015 - Present

- Created a Yearbook logo designed to incorporate school mascot and colors; opted to use coated paper in 2016, which improved photo quality and increased profits by 5%.
- Arrange all club photos and pages to correspond to yearbook theme.
- Trained and supervised 2 sophomore students in graphic design.

### Santa Monica Newspaper

*Graphic Designer*

2015 - Present

- Procured advertising for school paper, saving organization 25% in costs.
- Edited and curated photos used for school paper; increasing readership by 15%.
- Custom design page layouts to fit articles, photos, and advertisements into strict format.
- Contributed to school's online publication by designing page layouts to accommodate mobile screens.

## ADDITIONAL SKILLS

- Proficient in Photoshop and Adobe Creative Suite
- Basic knowledge of HTML
- Basic knowledge of Adobe Dreamweaver
- Great photographer
- Keen eye for aesthetics with good understanding of image gradients
- Intermediate speaking level in Spanish

## AWARDS, HONORS, AND HONORARY MENTIONS

- Nominated for Macmillan Prize for Illustration in 2016
- Submitted artwork to Ocean Awareness Student Art Contest 2016
- Came in 2<sup>nd</sup> place in the Applied Arts 2016 Student Awards for submitting graphic design work under the category of Advertising.

## John Smith

1 City Lane, Boston, MA 01110  
Phone: 800.123.4567 E-Mail: jsmith@emailaddress.com

### Work Experience

#### **Lifeguard, Wells Beach**

Summer 2010

- Provided support to beach patrons seeking aid, including medical and other
- Strictly enforced the area rules and created a safe environment for beachgoers and other staff members

#### **Cashier, Local Supermarket**

June 2009 - Present

- Provided quick and thorough service for a large volume of customers
- Answered customer inquiries via telephone and in person

#### **Volunteer Camp Counselor, Camp SummerFun**

July 1, 2009 - August 5, 2009

- Guided campers to and from their daily activities
- Managed health or safety issues on a case by case basis
- Resolved camper disputes
- Maintained a fun and safe environment for participant

### Education

#### **Your High School, Town, State**

Expected Graduation: May 2013

GPA: 3.67

### Honors and Awards

*Honors include:* Academic Honor Roll 2009-present; National Honors Society; National high school science award recipient.

### Extracurricular Activities

#### **Club Name, Position held (if any)**

2010 - 2011

#### **Sports Team, Leadership Position**

2009 - 2010

#### **Volunteer Work, Position**

2008 - 2010

### Skills

- I have a variety of computer related skills including the software x, y z.
- I am fluent in both English and Spanish
- I am CPR certified as of May 2010.