

Date: _____ **Re:** _____
Client Name

From: _____
Agency Name Agency Contact Person Agency Phone Number

We are a community agency contracted by _____ to assist domestic violence, sexual assault survivors, and victims of human trafficking. As part of these services, we advise victims on their eligibility for public benefits. This verification letter Authorizes Consent and Release of Information between _____ County and community agency representatives if signed (see below). Consent and Release is limited to the matters below and is valid for one year from signature date.

MY CLIENT IS APPLYING FOR THE FOLLOWING BENEFITS:

- ☐ My client and her child(ren) are filing an initial application for CalWORKs.
- ☐ My client's U.S. citizen children are receiving CalWORKs. Client is now applying to be included in her family's CalWORKs Assistance Unit.
- ☐ My client has no children and is applying for: ☐ TCVAP ☐ RCA (a CalWORKs program).
- ☐ My client is: ☐ aged ☐ disabled and is applying for CAPI.
- ☐ **My client is also applying for ☐ Food Assistance ☐ Medical Assistance.**
- ☐ Other (ex: General Assistance): _____

MY CLIENT IS AN IMMIGRANT WHO IS ELIGIBLE TO APPLY FOR BENEFITS BECAUSE:

- ☐ **Client is victim of domestic violence and the beneficiary of an Alien Relative Petition (I-130) filed by her spouse.** Attached to this is proof that her spouse filed a Form I-130 on her behalf. Applicant is willing to provide statement/verification to SSA social worker if needed.
- ☐ **Client is self-petitioner under the Violence Against Women Act (VAWA).**
 - ☐ Attached to this letter is a Notice of Action from U.S. Citizenship and Immigration Services stating that a prima facie determination has been made.
 - ☐ Attached to this letter is a Notice of Action from U.S. Citizenship and Immigration Services indicating that her VAWA self-petition is approved.
- ☐ **Client is victim of trafficking (T Visa).**
 - ☐ Form I-914 application for T Visa attached; OR
 - ☐ Receipt or letter from USCIS attached verifying application for T Visa filed; OR
 - ☐ Applicant willing to provide sworn statement of intent to file T Visa application; OR
 - ☐ Statement from law enforcement/victim advocate assisting with application.
- ☐ **Client is applicant for a U Visa. Attached to this letter is:**
 - ☐ Copy of the U Visa request, I-918. (Within a reasonable time, USCIS proof that the request was submitted will be provided); OR
 - ☐ Form I-797 Notice of Action indicating that an application has been filed; OR
 - ☐ Receipt or letter from USCIS that verifies an application has been filed; OR
 - ☐ Form I-797 Notice of Action of receipt of employment authorization request; OR
 - ☐ Form I-797 Notice of Action indicating that an application has been approved; OR
 - ☐ Form I-797 Notice of Action indicating that the applicant has received deferred action status.

As an agency providing assistance, we are required to maintain and provide documentation and follow up records. We advised our client to obtain a receipt upon submission of this verification letter. We will keep a copy of receipt for our records.

My signature authorizes Consent and Release of Information about benefits to _____ County, and above named Agency.

Client Name

Client Signature

Date