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How about if you found a bank of awesome free word certificate templates to use to design your own achievement certificates?Actually, you already did.There are many certificate template examples available online, but not all are attractive. Lucky you– here are the ones that you don’t have to do much with- you can easily download them on Certifier and adjust them to your own needs.Are you in?How do Certifier templates work? If you’re looking for free Word certificate templates, you’ve come to the right place. Here at Certifier, we have a wide selection of Microsoft Word templates to suit all your design needs.#1 Look for templates with the MS Word iconIn Certifier, you have templates for Figma, Microsoft Word, and PowerPoint available. The MS icon can be found next to the template.#2 Choose the template set and sizeYou can easily select from a variety of template options as well as vertical and horizontal orientations. Whether you’re creating award certificates for your employees or certificates of achievement for your staff, not only do they include everything you need to get started right away (including space for signatures and dates), but they also feature clean and professional designs that will help to elevate the look of your finished certificates. #3 Download the template and open it in MS WordComplete all the participant information and download ready-made designs. Send it or print it.Easy peasy, right?Collection of free Certifier certificate templates designed by expertsIt’s much easier with CertifierHey! You don’t have to download the templates to Word. How about using them directly from the Certifier tool? Get the most out of these free certificate templates collections and maximize your experience.



The customization options are limitless with this user-friendly certificate generator. Sign up for a forever-free plan!Best free Word certificate templates Simple and classic Word certificate templates[Get the simple and classic Word certificate templates]If you’re looking for something timeless and easy to use, this group of certificates is a perfect choice. It’s both: simple and classic. With their understated design, these types of certificates give off a relaxed and friendly vibe that’s perfect for framing as a keepsake.Whether you’re trying to recognize someone for their accomplishments or just want to show your appreciation in a tangible way, this certificate serves as the perfect canvas.Details about this group of certificates: These templates come in 8 different options. They are available in many other color options: blue, red, brown, and green; both in portrait format (29.7 x 21cm) and landscape (21 x 29.7cm) orientations.Fonts used: Libre Baskerville, Montecarlo, Poppins (all available in Google Font collection).Formal and stylish Word certificate templates[Get the formal and stylish Word certificate templates]A formal and stylish editable certificate template for Microsoft Word is the perfect way to recognize a friend, colleague, or family member for their hard work and dedication. With its elegant design and professional layout, this group of templates exudes style and sophistication. The clean lines and beautiful typography give it a sophisticated look that is sure to impress anyone who sees it.Its stunning appearance will help the recipient feel appreciated and valued, whether you’re celebrating a professional achievement or congratulating them on an important milestone.Details about this group of certificates: There are 8 options available for these templates.



You can select colors: green, grey, navy blue, and green, both in portrait (29.7 x 21cm) and landscape (21 x 29.7cm) formats.Font section: Alex Brush, DM Sans, Manrope (all available in Google Font collection).Modern and eye-catching Word certificate templates[Get the modern Word certificate template]A modern certificate template can do the trick. With its bold colors and sleek design, a Word document certificate template is sure to catch anyone’s eye. And you can use it to showcase your students’ achievements or simply display their hard work for all to see.This outstanding design won’t go unnoticed by parents – they proudly hang it on their fridge or share it on social media. It’s an attention-grabbing certificate template that shows off your creativity.Details about this group of certificates: These templates come in 8 different options. They are available in different configurations, such as blue-red, blue-brown, and purple. Both sizes are available: portrait format (29.7 x 21cm) and landscape (21 x 29.7cm).Fonts used: Kalam, Montserrat, Ubuntu (all available in Google Font collection).Tip! You can also download Certifier templates in such file formats as the Certifier template (includes creating, editing, and sending certificates in bulk), Figma certificate template, Google Slides certificate template and Google Docs certificate template.Professional Word certificate templates[Get the professional Word certificate template]The minimalist templates are the ones that everyone will love. These templates certainly belong to this group.



The perfect choice for governmental events, funding recipients, or work achievements.Featuring clean and minimalist design elements, this custom template is easy to edit and customize, with fully customizable text fields and unique font options that will help you create a certificate or diploma with just a few clicks.Details about this group of options: Certifier offers these Word certificate templates in different color schemes, e.g., blue, purple, or elegant olive green. Pick a color that suits your business best. You can download these free certificate templates in either a portrait version (29.7 x 21cm) or a landscape (21 x 29.7cm) format. All in all, these templates come in 8 different options.Fonts used: Inter, Marcellus (all available in Google Font collection).Simple and traditional Word certificate templates[Get the simple and traditional Word certificate template]Does traditional certificate design appeal to you more? No worries. There is no doubt that this free Word template will meet your requirements. This design provides a unique look within a classic frame.This simple, no-frills certificate template is perfect for any occasion that calls for a proper award or recognition. If you are honoring someone’s commitment to your organization or recognizing their years of service, this gift certificate will help you do so in an attractive and professional manner.Details about this group of certificates: These templates come in 8 different options (you can select orientation). Available in green, red, purple, and orange. The free certificate template comes in either portrait (29.7 x 21cm) or landscape format (21 x 29.7cm).Font section: Inter, Marcellus (all available in Google Font collection).Tip! Your certificate will look more authentic if you add a brand logo and a specific font for the brand and edit other attributes and key details, such as the certificate title. However, adjusting branded certificates in Word can be quite challenging. You can speed up the process by checking out this article ➡How To Make a Certificate in Word (And Why It’s a Bad Idea)Bright and modern Word certificate templates[Get the bright and modern Word certificate template]You can introduce yourself as a fast-paced company with this professional certificate template, which uses modern, attractive graphics. The gradient and smooth color transition make it dynamic and aesthetically pleasing, perfect for businesses that want to convey a sense of modernity and dynamism.If you want to add a personal touch to your corporate certificate of completion, you can easily do so by adding your company logo or choosing from our wide selection of fonts. With its sophisticated design and striking graphics, your recipients will be wowed.Details about this group of certificates: These templates come in 8 different options. Various certificate colors are available, including blue, green, purple, and orange. Depending on your preference, the free certificate template can be downloaded in either portrait or landscape format (29.7 x 21cm or 21 x 29.7cm).Fonts used: Josefin Sans, Prompt (all available in Google Font collection).Formal and elegant Word certificate templates[Get the elegant certificate template]This elegant award certificate template makes it easy to create a certificate that truly reflects your style and dedication. With its classic columns, tasteful typography, and clean certificate template design, it exudes the air of refinement that represents a truly great success.This certificate type of template conveys timeless elegance and highlights the prestige of its contents. Let this certificate template honor someone for a job well done. Simply download it, edit it to fit your needs, and print it. It’s that easy!Details about this group of certificates: These templates come in 8 different options. Choose between burgundy, violet, blue, or dark elegant purple, depending on what best suits each individual’s taste preference. You can download either a portrait version or a landscape-oriented certificate template (29.7 x 21cm or 21 x 29.7cm) completely for free.Fonts used: EB Garamond Font Free by Georg Duffner, Ephesis Regular Font Free, Open Sans Font Free by Ascender Fonts (all available in Google Font collection).Professional and classy Word certificate templates[Get the classy certificate template]Classy and sophisticated, this Word company training certificate template is perfect for any formal or professional occasion. With its modern design and subtle sporty touches, this template is sure to make a lasting impression on its recipient.This design works well with all different color schemes. Simply click “Get the template” to download this fully customizable certificate as a Word document.Details about this group of certificates: Red, blue dark version, green, and brown. Which one do you choose? There are 8 different options for these templates.



And, likewise all the certification templates, there are two formats 29.7 x 21cm and 21 x 29.7cm, to choose from.Fonts used: Birthstone, Cinzel, Manrope (all available in Google Font collection).And yet more to come! The Certifier library of free templates is constantly updated, so make sure you stay on top of the latest updates.This one of the most popular online certificate-maker will also help you to distribute your certificates with ease. Check out how complex this solution can be and take advantage of all its features!Psst! Certifier also provides an option to create your own certificates from scratch with blank certificate templates! Every printed certificate hurts the planet. Take care of the environment and distribute the certificate quickly with Certifier. Check out more here. Any official document to certify excellence that’s given by academic institutions, like schools and universities, plays an important role in the life-long thirst for growth of every student or employee.



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But if you want to produce a specially made diploma, employee achievement certificate, junior football certificate, music student certificate, certificate of admin office silence, or auction silence certificate, among other types of certificates, pick a free customizable and fillable Certificate of Achievement layout from our template library. Choose either a blank or detailed sample and customize it for free. Then, print and download for free in PDF or PNG. Guaranteed, it’s in high resolution. Select any certificate of achievement template and edit it with our free online certificate maker. You can also change the certificate border and the award ribbon. A certificate of achievement is a great way to say “Well done” for any achievement big or small. You can customize each template online and then print it at home. Fill in your details and add additional text if required. You can also add your company or school logo. A certificate of achievement is an award that is given to someone in recognition of an achievement or as a reward for doing well on an assessment or evaluation, successfully completing modules in a course or tasks in an internship. Certificates of achievement are often given for taking part in competitions such as sporting events or creative competitions. Certificate of Achievement Template Use the following free printable certificate of achievement templates for any achievement. Select the design of your choice and customize the text. There is a large array of designs available. They can all be customized with our free certificate maker. Each template comes in three versions: Microsoft Word, an editable PDF which is a blank certificate that you can fill in before you print. There is also a more flexible version on which you can change each and every element on the template online before you download and print (no software is required). You can change the award ribbon, the background, the text, or even the title. For example, if you want to change the title to “Certificate of Accomplishment” then click on the title and type. We offer a wide selection of achievement certificates for any purpose. Customize any template free of charge. Customize & Print Customize & Print Colored Frames Each achievement award template below has a simple colored border in a different color. Framed Borders Colored Awards The following designs are colorful and fun. They are more suitable for less formal awards. Black and White Templates The black and white versions are good if you want to save ink. Formal If you prefer an editable certificate of excellence then try the certificate maker above. On this version, you can edit the text but you cannot change the border and titles. Certificate of Achievement Wordings Here are some wording examples: Certificate of Achievement This certificate is proudly presented to [name] for an honorable achievement in [title] Date _____ Signature _____ Certificate of Achievement This is to certify that [name] has performed exemplary in [achievement or task title]. Our organization is honored to award [name] full certification as an [title]. Date _____ Signature _____ Certificate of Achievement Proudly awarded to [name] in recognition of the outstanding performance and [title] achievement throughout the [title] period. Date _____ Signature _____ Certificate of Achievement This certificate has been presented to [name] for becoming the first [title]. We thank him/her a lot for the contribution he/she has made to make our cause successful and wish him/her the best in his/her future endeavors. Date _____ Signature _____ Certificate of Achievement This award is presented to [name] for outstanding achievement in [title] during the [event name] held at [place] from [date] to [date]. Awarded on _____ Signature _____ How to Edit a Template Select a template from the selection above. Click on “customize”. Type the name of the recipient, the reason for receiving the award, the date, and the name of the person or establishment issuing the award. Move the text around if necessary. You can also make the text larger or smaller if you want. You can change the title if you want. For example, change it to “Certificate of Accomplishment” or any other title. To change the title, double-click on it and type the new text. Click on download or print. The downloaded certificates will be stored in your “downloads” folder unless you have set your browser’s settings to save elsewhere. Open from this folder to print. Your certificate is ready! You can give it as is or have it framed. You can make as many free achievement certificates as you want! We also offer a Word format. It has a text box to fill in the text. It isn’t as flexible as the method above, but it is available to you if you prefer. Didn’t find what you were looking for? We also have hundreds of free certificate templates available. They can all be customized with our certificate maker. Open Certificate Creator Uses for the printables School certificates Award school children for their achievements in the classroom or outside of it. Workplace Award employees for achievements at work to motivate them and the rest of the staff. Studies show that you should not award employees for things that they are expected to do as part of their job description but rather for achievements over and above what you expect of them. Sports Award sports achievements at sports clubs and schools. You award people for reaching a fitness goal, for a sports achievement, or for winning a game.

Community service award Motivate volunteers with certificates awarding them for their achievements and showing your appreciation. Volunteers love to know their effort is appreciated and that their time is well spent. Retirement After years of service, an award certificate can help to commemorate the occasion and show appreciation for all work done over the years. How to Print Some people experience difficulties when printing certificate templates directly from the browser. We suggest you download the award certificate to your PC and then print it from there. Before you download your award certificate, proofread it. You don’t want to find a typo after you print it particularly if you are printing on quality paper or cardstock. The Benefits of Giving Award Certificates Award certificates promote excellence and encourage students or employees. Positive reinforcement is beneficial in education, at the workplace, or anywhere, really. It is a powerful tool that can motivate people to improve and excel. Our certificate templates are very professional and they will look like you had them custom-made. Recipients will be proud to display the certificate they received. It is tangible proof that their effort is noticed and appreciated. When awarding the certificate, it is an opportunity to say thank you, shake the recipient’s hand, and set a good example. You can have a photo taken of the handshake and share it internally to show your employees that you appreciate their efforts. Motivate people by showing them that their effort didn’t go unnoticed. Click on a certificate design of your liking. Swap or remove the medal decoration from the certificate template. You can choose from other background colors if you wish. Change any of the text to suit your needs with our simple to use online certificate maker. All certificate templates can download as a PDF and image and they are printable to your desktop printer or print shop. If things don’t quite look as you hoped please check the help page ‘How to Create a Certificate’ To remove our logo and add your own logo or images checkout our pricing page add my logo or photoIt’s likely we have all achieved certain tasks or challenges in our lives but perhaps not that many have been recognised with a certificate. When you create a certificate here its worth taking a few moments to make sure you capture all the information that will make the certificate increasingly treasured for the years to come.The TitleIt may seem obvious but make sure the title of the achievement really explains what they have accomplished. Just using ‘certificate of achievement’ does not quite convey that which the recipient has actually done. Add some descriptive text below the title. This can be done by using the line return key in the title box after the main heading. Now you can add a meaningful description.Adding datesIt is good to add dates so they will be able to look back in the future to enjoy their memories. The value of a certificate is that it will be kept for many years. It is very unusual for someone to dispose of a certificate as it is a personal record of achievement so the dates will be important.Your the boss!Personalizing it by adding your own name rather than just the company name can be a nice enhancement. You are free to change the text in all of our boxes.Make sure they know they are greatOf course this is a recognition certificate so adding some chatty text around why the recipient is so awesome. This can go a long way to motivate them to keep achieving. Don’t want the certificate to be a reason for them to stop their efforts, but more to encourage further growth.Photos and LogosIf you are recognising someone as a business or institution then why not add your brand to the certificate to increase its gravitas. Don’t forget, given the pride involved in having an achievement recognised formally through a certificate, the recipient can link the downloaded certificate to their social media circle which will promote your brand too if it carries your logo. You can do this by adding your logo through a paid account. Similarly if you are recognising someone’s achievement for fun why not add their photo to make it really special. You can do this by adding their photo through a paid account.At the end of the day, by using one of these certificate of achievement templates you have done a nice thing in taking the time to boost someone in their motivation and confidence. Nicely done! You don’t need to be a graphic designer to create beautiful certificates. Find free certificate templates for any occasion that can be customized in Word or PowerPoint. Each certificate can be quickly and easily personalized to reflect gifts or awards. You can even narrow each template down by style—discover modern certificates, vintage certificates, or whimsical certificates. These eye-catching certificates are perfect for sharing on social media or distributing to your customers or employees. Find the perfect pre-designed certificate templates for any of your marketing and business needs. Dazzle your customers with gorgeous coupon certificates or gift certificates for any event, like birthdays, Mother’s Day, holidays, and more. Offering coupons and gift certificates are essential for those who wish to grow their sales and customer base. Customizable certificates are also a great way to acknowledge and celebrate the accomplishments of your employees or your team. Browse templates for superlative awards, team recognition awards, employee of the month awards, and more. You can even find templates with a touch of humor or choose a formal template to recognize your team.