

**Northwestern University
School of Education and Social Policy
Practicum/Observation Evaluation
(to be completed by each mentor teacher)**

Due in Linda Crafton's Office (Director of Teacher Education Assessment) on or before December 3, 2003

(e-mail: l-crafton@northwestern.edu or fax: 847 467-2495)

PLEASE COMPLETE:

Practicum/Observation

Candidate: _____

School/Address: _____

Mentor Teacher: _____

Phone: _____

e-mail: _____

We have organized this Evaluation Checklist around the five essential principles of Northwestern's Conceptual Framework for Teacher Education. As the Evaluation Checklist indicates, we are very interested in having candidates get as involved as possible in school and classroom activities.

The Practicum/Observation experience is the step before the student teaching/internship at Northwestern University. Teacher candidates, both graduate and undergraduate, are prepared for different levels of active involvement in classrooms and with students during the practicum. The goal is to encourage students to learn as much as possible about teaching, learning, students, school life, and the education profession during this time.

This evaluation on the Practicum/Observation experience is intended to be a feedback instrument and a source of dialogue between you and the Northwestern teacher candidate. It is not a factor in the Practicum student's grade for the quarter, but is required for documentation of the experience.

Thank you, mentor teachers, for your involvement in teacher education at Northwestern University.

I. Practicum Activities in which prospective teachers experience Learning as a Social Practice. (Please check all that apply)

- ☐ Worked with small groups on defined tasks
- ☐ Worked with individuals or groups on research projects
- ☐ Participated in action research with teacher mentor(s) on subject of mutual interest
- ☐ Attended faculty meeting(s), department meeting(s)
- ☐ Other (please specify) _____

II. Practicum Activities in which prospective teachers learn to Understand Student Thinking. (Please check all that apply)

- ☐ Observed without participation
- ☐ Observed and participated, as called upon or appropriate, in class discussion
- ☐ Tutored individual students
- ☐ Worked in centers, special assistance labs
- ☐ Made observations and discussed them with mentor(s)
- ☐ Other (please specify)

III. Practicum Activities in which prospective teachers have Authentic Experiences in Teaching. (Please check all that apply)

- ☐ Passed out papers
- ☐ Graded papers
- ☐ Gave quizzes and/or proctored tests
- ☐ Assisted teacher with finding resources and planning for instruction
- ☐ Taught mini-lessons
- ☐ Taught whole class periods with teacher (co-taught/team-taught)
- ☐ Taught full class periods with mentor teacher observation and feedback
- ☐ Attend Parent/Teacher conferences
- ☐ Other (please specify)

IV. Practicum Activities in which prospective teachers use Technologies Effectively. (Please check all that apply)

- ☐ Assisted students in computer lab work
- ☐ Assisted teacher with technology-based assignment or project
- ☐ Used technology in a mini-lesson
- ☐ Used technology to do research for a class topic
- ☐ Other (please specify)

V. Practicum Activities in which prospective teachers View and Use Diversity as a Resource. (Please check all that apply)

- ☐ Designed lesson that adapted to individual student needs
- ☐ Designed lesson that directly addressed diversity as curriculum
- ☐ Assisted with assessments designed for diverse learners
- ☐ Other (please specify)

VI. Professional Approach (Please check all that apply)

- ☐ Attended regularly according to agreed upon schedule, handled unavoidable absences or delays responsibly
- ☐ Was dependable in carrying out tasks
- ☐ Demonstrated respect for students, colleagues, and staff
- ☐ Showed initiative and enthusiasm for teaching
- ☐ Asked questions, as appropriate

VII. Comments

Mentor Signature: _____ **Date:** _____

Please return this Practicum Evaluation to: Linda Crafton, Northwestern University, 2120 Campus Dr, Evanston, IL 60208, Fax: 847-467-2495 or e-mail l-crafton@northwestern.edu.

Thanks for your time!