

## CONSTRUCTION CHECKLIST

Name of the Project: \_\_\_\_\_ Date of inspection: \_\_\_\_\_

Location of the Project: \_\_\_\_\_

Name of the Sub-Division: \_\_\_\_\_

Name of the Division: \_\_\_\_\_



### STEP A-1: CHECKLIST FOR THE SITE

SL. NO.	CHECK ITEM					1st Level Checked	2nd Level Checked	Comments
		Reference	YES	NO	NA	SAE	SDE	
1	Land ownership documents are available. (having all signatures properly).							
2	Site plan has been approved and kept in the site.							
3	Location of Site Office is indicated and constructed.							
4	Temporary labor shed is indicated and adequate.							
5	Location of water supply arrangement is indicated and adequate.							
6	Temporary electric connection has been taken.							
7	Location of material storing place is indicated and adequate.							
8	Critical distance from existing building and/or pond is secured.							
9	FGL is fixed with respect to highest flood level and local conditions.							
10	Land disputes with the nearby land owners are solved.							
11	Electric over head line not passing over the site.							
12	<b>Readiness of Site condition for construction:</b>							
1)	Trees and houses to be removed from site are properly auctioned.							
2)	Hoarding board has been erected with all necessary information on construction.							
2)	Site is cleaned, cleared and ready for construction.							

CONTRACTOR : Name- \_\_\_\_\_ Signature: \_\_\_\_\_

SAE : Name- \_\_\_\_\_ Signature: \_\_\_\_\_

SDE: Name- \_\_\_\_\_ Signature: \_\_\_\_\_

EE: Name- \_\_\_\_\_ Signature: \_\_\_\_\_

## CONSTRUCTION CHECKLIST

Name of the Project: \_\_\_\_\_ Date of inspection: \_\_\_\_\_

Location of the Project: \_\_\_\_\_

Name of the Sub-Division: \_\_\_\_\_

Name of the Division: \_\_\_\_\_



### STEP A-2: CHECKLIST FOR THE DRAWINGS

SL. NO.	CHECK ITEM					1st Level Checked	2nd Level Checked	Comments
		Reference	YES	NO	NA	SAE	SDE	
1	Architectural drawing are approved and kept in the site.							
2	All dimensions of architectural and structural drawing are visible.							
3	Sum of individual dimensions are same as the total dimension.							
4	Architectural drawing and Structural drawing are matching each other (no difference) .							
5	If there any part of the architectural drawing that is to be constructed from it's foundation level like cantilever veranda, duct, etc? Whether proper measures is taken in this regard.							

CONTRACTOR : Name- \_\_\_\_\_ Signature: \_\_\_\_\_

SAE : Name- \_\_\_\_\_ Signature: \_\_\_\_\_

SDE: Name- \_\_\_\_\_ Signature: \_\_\_\_\_

EE: Name- \_\_\_\_\_ Signature: \_\_\_\_\_

## CONSTRUCTION CHECKLIST

Name of the Project: \_\_\_\_\_ Date of inspection: \_\_\_\_\_

Location of the project: \_\_\_\_\_

Name of the Sub-Division: \_\_\_\_\_

Name of the Division: \_\_\_\_\_



### STEP A-3: CHECKLIST FOR SAFETY

SL. NO.	CHECK ITEM					1st Level Checked	2nd Level Checked	Comments
		Reference	YES	NO	NA	SAE	SDE	
1	<b>Safety for labors:</b>							
1)	Insurance policy has been purchased by the Contractor for construction equipment and labour.							
2)	Sufficient helmets (hard Hats) with appropriate color are presented at the site. White - for managers, foremen, engineers or supervisors. Green - for safety inspectors, new or probationary workers. Yellow - for general labourers or earth-moving operators.							
3)	Safety vest made of Bright, Neon colored Fabric design for high visibility are presented.							
4)	Safety masks are presented.							
	Safety glasses/ goggles are presented (for protecting eyes particularly from corrosive chemicals, wind blast and radiation.)							
5)	Sufficient gloves are presented.							
6)	Sufficient shoes are presented.							
7)	Safety belt of preventing from falling down are presented.							
8)	Safety Ear-muffs are presented (for protecting ears from hearing loss due to extreme noise.)							
9)	First AID box is equipped.							
10)	Safety practices are being done by labourers, supervisors and engineers.							
11)	Pure drinking water is supplied.							
12)	Safety net is presented.							
13)	Safety fence is presented.							
14)	Warning signboards on instructions for safety operation is presented in/c Police Station/ Hospital/ Fire Station phone no.							
15)	Sufficient nos of fire extinguisher are presented.							
2	Safety Equipments are in good condition.							
3	Scaffolds are erected on solid footing(toe boards) with handrails and tied to structure.							
4	Ropes and cables are in good condition.							
5	The contractor shall certify that the labors are physically and mentally fit for work assigned for.							
6	<b>Safety for power lines:</b>							
1)	Power lines are deactivated or removed or posted with warning signs.							
2)	At least 25 foot horizontal clearance from overhead power line alignment are secured. Measures have been taken to avoid any electrification.							
7	<b>Safety Wearings</b>							
1)	While working Labours, Formans, Site Engineers are mandatorily wearing safety wearings							

CONTRACTOR : Name- \_\_\_\_\_ Signature: \_\_\_\_\_

SAE : Name- \_\_\_\_\_ Signature: \_\_\_\_\_

SDE: Name- \_\_\_\_\_ Signature: \_\_\_\_\_

EE: Name- \_\_\_\_\_ Signature: \_\_\_\_\_

## CONSTRUCTION CHECKLIST

Name of the Project: \_\_\_\_\_ Date of inspection: \_\_\_\_\_

Location of the project: \_\_\_\_\_

Name of the Sub-Division: \_\_\_\_\_

Name of the Division: \_\_\_\_\_



### STEP A-4: CHECKLIST FOR DEMOLITION WORKS

SL. NO.	CHECK ITEM					1st Level Checked	2nd Level Checked	Comments
		Reference	YES	NO	NA	SAE	SDE	
1	Engineering survey reports are approved.							
2	Utilities like gas, water and electricity lines are disconnected.							
3	All signs, warning signals, and protective equipment are in place.							
4	Chutes are provided for disposing of materials above 20 feet.							
5	Demolishing plan is accepted by concern engineer.							
6	Hazardous materials/chemicals are removed from any pipes, tanks, or equipment.							

CONTRACTOR : Name- \_\_\_\_\_ Signature: \_\_\_\_\_

SAE : Name- \_\_\_\_\_ Signature: \_\_\_\_\_

SDE: Name- \_\_\_\_\_ Signature: \_\_\_\_\_

EE: Name- \_\_\_\_\_ Signature: \_\_\_\_\_