

CLASSROOM SUMMER CLEANING CHECKLIST

ROOM #/AREA _____

FURNITURE:

DE-GUMMED

WASHED

MOVED

RETURNED

CARPET:

VACUUMED

SPOTTED

PRESPRAY

CLEANED

WASHED:

WALLS

DOORS

JAMBS

VENTS

BOARDS:

WHITE

TRAYS

GLASS:

LIGHTS

DOORS

CABINETS

PICTURES

WINDOWS

TILE:

SWEPT

SCRUBBED

STRIPPED

SEALED

WAXED

BUFFED

REPAIRS NEEDED:

DUSTING:

CEILINGS

WALLS

HVAC VENTS

SHELVES

LEDGES

BLINDS

AREA MAP FOR RETURN OF FURNITURE

WHERE APPROPRIATE

RESTROOMS:

CEILING

WALLS

PARTITIONS

URINALS

TOILETS

SINKS

MIRRORS

CAULKING AROUND SINKS