
COINS OA Enhancement:

Contract Status Gang Daily Report

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| Documentation Updated: | This document may contain information that is not incorporated into the documentation, such as procedures and sample reports, so you may want to keep a copy for future use. An archive of CE documents is available on the COINS web site Client Area. |

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1 Overview

The Daily Gang Report in Contract Status has been modified to:

- Allow entry for rehired plant or all plant dispatched to the contract.
- Feed to UK payroll.
- Allow the update of caption/trigger values for the plant used.

This document describes the changes that have been made in COINS OA to support these modifications.

2 Initial Setup

The following parameters have been added to COINS OA:

| Parameter | Description |
|-------------|--|
| JC/CDRCMCTY | Plant allocated to the gang or allocated to a person in the gang will appear automatically. This parameter controls what types of plant hired to the contract (on an hourly basis) will be included. |
| JC/CDRPRITM | <p>A list of up to 3 pay item numbers, which are the items that will get input in the Gang Daily Report quick add screen.</p> <p>The Gang Daily Report acceptance will push values across to UK style payrolls.</p> |
| PC/CREWJOB | When allocating plant to a gang, you can also have a dispatch created so the assets, calendar, and availability are kept in step. No charges will result from the dispatch unless you enter time in the Daily Report for the gang. |

In addition, the existing parameter JC/CDRLHRS can be used to set column headings for the 3 items in JC/CDRPRITM.



3 Screen and Processing Changes

3.1 JC Daily Reports

3.1.1 Plant Quick Add

The Plant Quick Add screen is found on **Contract Status > Daily reports > Daily reports > Plant Quick Add tab**.

Figure 1: Plant Quick Add screen

When external plant is used with an operator provided, the timesheet should be done separately via Procurement. When the operator is provided, inclusion is allowed by offering all external plant dispatched to the contract on an hourly basis for input. You can also choose to have all hourly plant dispatched to the contract if using the Gang Daily Report for Site based entry.

3.1.2 Sundry

If the JC/CDREQCCD parameter is set to **Y**, the Cost Head and Category columns do not appear on the Sundry screen (**Contract Status > Daily reports > Daily reports > Sundry tab**). If set to **N**, they do appear, as shown in Figure 2.

Figure 2: Sundry tab with Cost Head and Category columns



3.1.3 Payroll

On the Payroll screen (**Contract Status > Daily reports > Payroll tab**) (see Figure 3), the Earnings Category column has been relabelled as **Pay Item**, and the Reimburse column has been removed.

The Amount column is suppressed for the UK, and the Hours column has been relabelled as **Hours / Input**.

The Cost Head and Category columns are now suppressed if JC/CDRHRCCD is set to **Y**.

Figure 3: Payroll screen

| Status | Company | Employee ID | Personnel | Pay Item | Hours / Input | Section | Activity |
|---------|---------|-------------|-----------|----------|---------------|---------|----------|
| Pending | 1 | | | 0 | 0.00 | | |

3.1.4 Asset Updates

A new Asset Updates tab (**Contract Status > Daily reports > Asset Updates tab**) has been added in the Gang Daily Report, as shown in Figure 4. This prompts for asset updates on the report of any caption values set for update via timesheet.

This tab only appears when there are captions to display or update.

Figure 4: Asset Updates screen

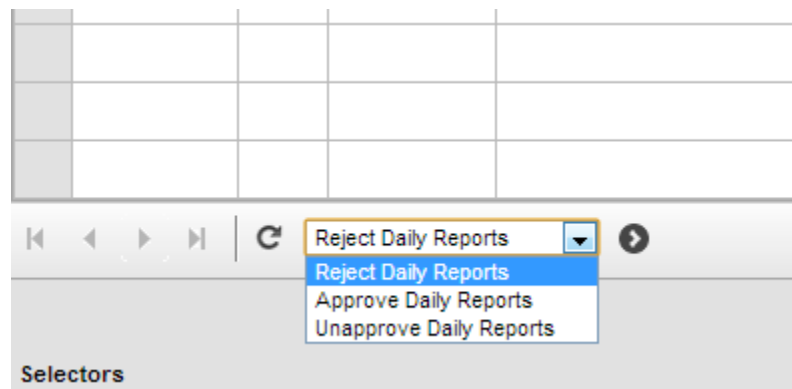
| Labour Quick Add | Plant Quick Add | Sundry | Payroll | Cost Codes | Labour Detail | Plant Detail | Asset Updates |
|------------------|-----------------|--------|---------|------------|---------------|--------------|---|
| | | | | | | | <p>MGASS1 MG Asset 1 - WRX</p> <p>MOT Date: 31/12/13</p> <p>Odometer Reading 1: 23456</p> |
| | | | | | | | <p>MGASS2 MG ASS2 4wd - Cruiser Car</p> <p>MOT Date: 12345</p> |

3.2 JC Review and Approval Screen

Changes have been made to the following actions, which are found on the Review and Approval Screen for daily reports (**Contract Status > Daily reports > Review and Approval Screen**), as shown in Figure 5.

- **Approve Daily Reports** – This pushes payment data to UK Payroll employees.
- **Unapprove Daily Reports** - If the values pushed to payroll have not yet been processed, they are deleted. If they have been processed, new transactions are added to negate them.

Figure 5: Review and Approval Screen actions

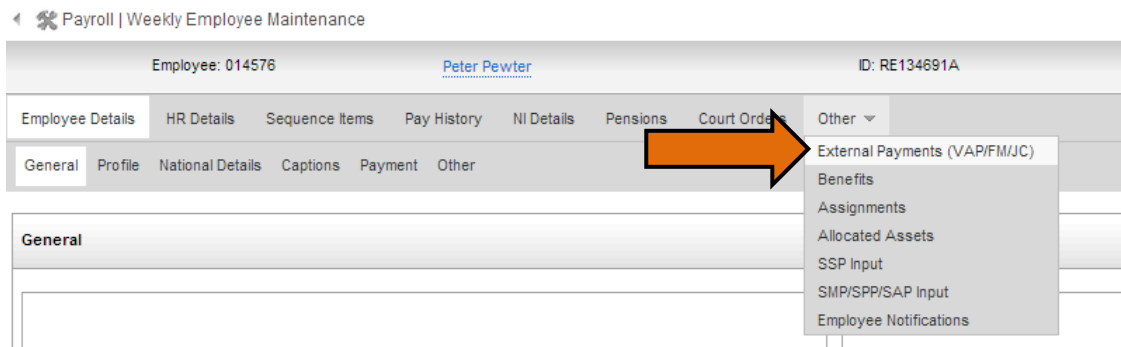




3.3 PR Employee Maintenance – External Payments

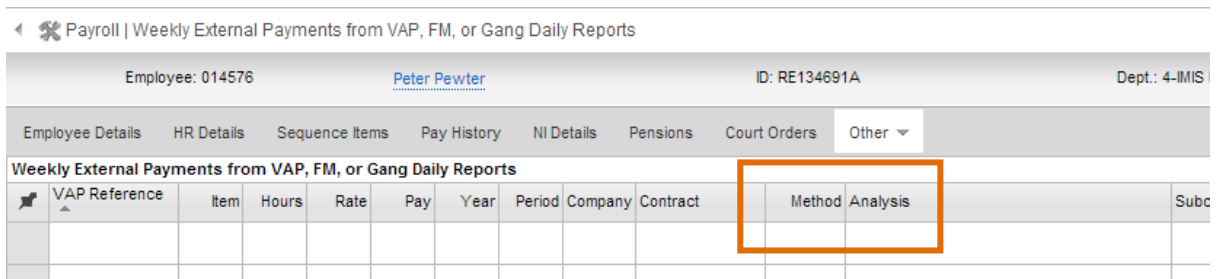
The Pending VAP Payments tab in **Payroll > Employee Maintenance** has been relabelled as **External Payments (VAP/FM/JC)**, as shown in Figure 6.

Figure 6: External Payments tab



This interface into payroll has been changed to allow the full analysis to be posted, and the screen now displays the new costing Method and Analysis fields, as shown in Figure 7.

Figure 7: External Payments screen



3.4 JC Gang Maintenance

In **Contract Status > Daily reports > Gang Maintenance**, allocating plant to the gang now creates a dispatch if the PC/CREWJOB parameter specifies a job. Changing the on hire date keeps the dispatch in sync, and setting an end date returns the item.

3.5 PC Hire Charge Calculate

When you run **Hire Charge Calculate (Plant Control > Processing)**, it now ignores any dispatches to the PC/CREWJOB contract.