

Annex D. Construction ESMP Incident Reporting Form

General Information	
Project Name, Activity, Country	The Reconstruction of Nahr El Bared Palestine Refugee Camp Residential and Non-Residential Units including secondary infrastructure in Block N56 in Package 7
Name of Project Implementing Agency	UNRWA
Name of Contractor Company and subcontractors	TBD
Name, position and company of main person(s) involved with/ causing the Incident	
Details about Accident/ Incident	
Date and Time of Incident	
Location of Incident	
Type of Incident	<i>E.g. Fatality, Injury, major oil spill, social unrest, outbreak of violence, labor strikes etc.</i>
Detailed Description of Incident (attach photos if needed)	<i>Describe in detail what has happened in a chronological manner. Who was involved? Which activities were performed? Under which external circumstances did the incident occur? What was the reason for the Incident? Etc.</i>
Describe victims and damage	<i>Fatalities (including number deceased and differentiating between employee/ contractor fatalities and members of the public).</i> <i>Number injured (mention hospitalisations/ loss of limb).</i> <i>Number of injured in the community (if any).</i> <i>Loss/ damage to company facilities or operating environment.</i> <i>Environmental damage (e.g. water pollution).</i>
Describe immediate response	<i>Which immediate activity was taken? E.g. Construction activities interrupted, first aid given, injured person taken to hospital, police informed, task force implemented etc.</i>
Describe long-term response	<i>Describe long-term activities to prevent this incident to happen again. Describe further investigations if any. Describe how lessons learned will be shared among employees.</i>
Incident Report Approval	
	<div>Position</div> <div>Name</div> <div>Date</div>
Prepared by	
Approved by	