

# Excuse Letter Sample for Student

[Student's Full Name]

[Student's Address]

[City, State, ZIP]

[Date]

[Teacher's Name]

[School's Name]

[School's Address]

[City, State, ZIP]

Dear [Teacher's Name],

I am writing to explain that my child, [Child's Name], was absent from school on [Date or Dates of Absence]. [He/She] was experiencing severe flu symptoms and was advised by our family doctor, Dr. [Doctor's Name], to remain at home and recover fully before returning to school to prevent the spread of illness to other students and staff.

We have taken the necessary steps to ensure that [Child's Name] stays caught up with [his/her] schoolwork by reviewing the assignments posted online and coordinating with classmates. We will ensure that all missed assignments are submitted by [date] and any tests missed are rescheduled appropriately.

Thank you for your understanding and for supporting [Child's Name] during [his/her] recovery. We appreciate your efforts to accommodate [his/her] needs during this period.

Sincerely,

**[Your Full Name]**

**[Your Contact Information]**

**[Attachment: Doctor's Note]**