

Excuse Letter for Sick

[Your Full Name]

[Your Address]

[City, State, ZIP]

[Date]

[Recipient's Name]

[School/Institution's Name]

[Address of the School/Institution]

[City, State, ZIP]

Dear [Recipient's Name],

I am writing to inform you of my absence due to illness on **[Date or Dates of Absence]**. Unfortunately, I developed symptoms that required immediate medical attention and rest, as advised by my healthcare provider.

During this time, I have been under the care of **[Doctor's Name]**, who diagnosed me with [specific illness] and recommended a period of rest to prevent the spread of infection and to ensure my speedy recovery. Attached are the medical notes confirming my consultation and the necessity for me to remain absent from school.

I understand the importance of staying engaged with my coursework and have arranged with my classmates to collect any notes or assignments I missed during this period. Additionally, I will communicate with my teachers to ensure that I make up any missed exams or crucial assignments in a timely manner.

Thank you for your understanding and support during this time. I assure you of my commitment to maintaining my academic responsibilities despite these unforeseen circumstances.

Sincerely,

[Your Full Name]

[Your Contact Information]

[Attachment: Medical Note]