

SAMPLE PROJECT PROPOSAL BUDGET TEMPLATE

						SAMPLE - "LABOR"		SAMPLE - "MATERIALS"				FIXED				BALANCE	
TASK	DESCRIPTION	STATUS	PLANNE D START DATE	ACTUAL START DATE	END DATE	HR	\$/HR	UNITS	\$/UNITS	TRAVEL	EQUIP/SPACE		MISC.	PROPOSED BUDGET	ACTUAL	UNDER/OVER	
PROJECT 1														\$ 8,428.00	\$ 8,000.00	\$ 428.00	
Sample Task	Sample task description for Project 1	In Progress	###		###	810.0	\$22.00	90.0	\$6.00					200.00	76.00	124.00	
Sample Task		In Progress	###		###	98.0	\$22.00	90.0	\$6.00					3,000.00	2,696.00	304.00	
Sample Task		In Progress	###		###	5.0	\$22.00	90.0	\$6.00					500.00	650.00	(150.00)	
Sample SubTask		In Progress	###		###	6.0	\$22.00	90.0	\$6.00					887.00	672.00	215.00	
Sample SubTask		In Progress	###		###	33.0	\$22.00	90.0	\$6.00			\$90.00		1,500.00	1,356.00	144.00	
Sample SubTask		In Progress	###		###	4.0	\$22.00	90.0	\$6.00					700.00	628.00	72.00	
Sample SubTask		In Progress	###		###	5.0	\$22.00	90.0	\$6.00					800.00	650.00	150.00	
Sample Task		In Progress	###		###	99.0	\$22.00	90.0	\$6.00					300.00	2,718.00	(2,418.00)	
Sample Task		In Progress	###		###	7.0	\$22.00	90.0	\$6.00					541.00	694.00	(153.00)	
SUBTOTAL							\$23,474.00		\$4,860.00	0.0		\$90.00	0.0	8,428.00	\$28,424.00	#####	
PROJECT 2														\$ -	\$ -	\$ -	
Sample Task														-		-	
Sample Task														-		-	
Sample Task														-		-	
Sample SubTask														-		-	
Sample SubTask														-		-	
SubTask																	
Sample SubTask																	
Sample Task																	
Sample Task														-		-	
SUBTOTAL							\$0.00		\$0.00	0.0		\$0.00	0.0	-	\$0.00	\$0.00	