**Character Reference for Court NSW**

**[Your Name]  
[Your Address]  
[City, State, Postcode]  
[Email Address]  
[Phone Number]  
[Date]**

**[Judge’s Name]  
[Judge’s Title]  
[Name of the Court]  
[Address of the Court]  
[City, State, Postcode]**

**Re: Character Reference for [Defendant’s Full Name]**

**Dear [Judge’s Name],**

**I am writing to offer my character reference for [Defendant’s Full Name], whom I have known for [number] years in [capacity, e.g., personal, professional]. During this time, I have observed [his/her/their] consistent display of [positive traits, e.g., reliability, honesty, kindness].**

**[Defendant’s Full Name] has always been [brief description of positive qualities]. For example, [provide specific instances demonstrating the defendant’s character].**

**I understand the gravity of the situation before the court and firmly believe that this incident is not reflective of [Defendant’s Full Name]’s true nature. [He/She/They] have shown profound remorse and a genuine intention to make positive changes.**

**I hope that you will consider this reference in your deliberations and see the potential for rehabilitation in [Defendant’s Full Name].**

**Thank you for considering my letter.**

**Sincerely,  
[Your Signature]  
[Your Name]**