**Example Character Reference for Court**

horizontal line

**[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]**

**[Judge’s Name]  
[Judge’s Title]  
[Name of the Court]  
[Address of the Court]  
[City, State, ZIP Code]**

**Re: Character Reference for [Defendant’s Full Name]**

**Dear [Judge’s Name],**

**I am writing to provide a character reference for [Defendant’s Full Name]. I have known [him/her/them] for [number] years in my capacity as [your relationship to the defendant, e.g., friend, employer, colleague].**

**[Defendant’s Full Name] has consistently demonstrated [positive qualities, e.g., honesty, integrity, responsibility] throughout our acquaintance. I am aware of the charges brought against [him/her/them] and wish to share my perspective on [his/her/their] character.**

**[List specific examples and situations where the defendant exhibited positive behavior. Highlight any relevant personal or professional achievements.]**

**I believe that [Defendant’s Full Name] deeply regrets the actions that have led to this situation and is committed to making amends. [He/She/They] have expressed genuine remorse and a strong desire to improve [his/her/their] circumstances.**

**I respectfully ask that you consider this letter as a reflection of [Defendant’s Full Name]’s character and take it into account when making your decision.**

**Thank you for your time and consideration.**

**Sincerely,  
[Your Signature]  
[Your Name]**