

Short Event Invitation Letter for Event

From:

Event Organizing Committee
123 Event Street, City, State, ZIP
Date: May 3, 2024

Salutation

Dear [Recipient's Name],

Body

We are delighted to invite you to the Grand Opening of ArtSpace Gallery, an exclusive event celebrating contemporary art and creativity. Join us for an evening filled with inspiring artworks, live music, and a chance to meet the artists behind the magic.

Event Details:

Date: June 10, 2024
Time: 6:00 PM - 9:00 PM
Venue: ArtSpace Gallery, 456 Culture Ave, City, State, ZIP

Closing

Please RSVP by June 1, 2024, to ensure your spot at this memorable event. We hope to see you there!

Warm regards,
Jane Doe
Event Coordinator