

Immediate Letter of Resignation Due to Health

Heading

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

Addressee

[Recipient's Name]

[Recipient's Position]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Opening

Subject: Immediate Resignation on Health Grounds

Body

Dear [Recipient's Name],

I am writing to formally resign from my position as [Your Position] at [Company's Name], effective immediately. Due to recent and unforeseen health issues, I am unable to fulfill my current job responsibilities to the best of my ability.

This decision comes on the advice of my medical team, who have recommended a period of rest and treatment. I deeply regret any inconvenience my immediate

resignation may cause and am thankful for your support and understanding during this difficult time.

Closing

With gratitude for your support,

Best regards,

[Your Name]