Lease Termination Letter PDF

**[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]**

**[Date]**

**[Landlord’s Name]  
[Landlord’s Address]  
[City, State, ZIP Code]**

### Subject: Lease Termination Notice - PDF Format

**Dear [Landlord’s Name],**

**This letter serves as my official notice to terminate the lease agreement for the property located at [Rental Property Address]. My planned move-out date is [Move-Out Date], in accordance with the [number of days]-day notice period required by our lease.**

### Termination Details:

* **Lease Start Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
* **Lease End Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
* **Move-Out Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

### Reason for Termination:

**[Provide a brief explanation for terminating the lease.]**

### Next Steps:

* **Final Rent Payment: I will submit my final rent payment by [Date].**
* **Property Inspection: Please contact me to schedule a move-out inspection.**
* **Return of Keys: Keys will be returned on [Move-Out Date].**

### Security Deposit:

**Please provide instructions for the return of my security deposit and any deductions, if applicable.**

**Thank you for your assistance in this matter.**

**Sincerely,  
[Your Signature]  
[Your Name]**