

Lease Termination Letter Landlord to Tenant

[Landlord's Name]

[Landlord's Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Tenant's Name]

[Tenant's Address]

[City, State, ZIP Code]

Subject: Notice of Lease Termination

Dear [Tenant's Name],

I am writing to inform you that the lease agreement for the property located at [Rental Property Address] will be terminated effective [Termination Date]. This decision is made in accordance with the terms of the lease agreement, which requires a [number of days]-day notice period.

Termination Details:

- Reason for Termination: [Reason, e.g., property sale, renovations, lease violations, etc.]
- Move-Out Date: _____
- Final Inspection: Please contact me to schedule a final inspection before vacating.

Move-Out Instructions:

- **Final Rent Payment:** Ensure all rent payments are made up to the move-out date.
- **Property Condition:** Leave the property in clean and good condition.
- **Return of Keys:** Return all keys to the property by [Move-Out Date].

Security Deposit:

The security deposit will be processed and returned following the final inspection, less any necessary deductions for damages or unpaid rent.

Thank you for your cooperation. Please let me know if you have any questions.

Sincerely,

[Landlord's Signature]

[Landlord's Name]