
Leave Application for College

1. Applicant Details

- Name: _____
- Student ID: _____
- Course: _____
- Year: _____

2. Leave Information

- Type of Leave: _____ (Academic, Medical, Emergency)
- Start Date of Leave: _____
- End Date of Leave: _____

3. Reason for Leave

- Detailed Reason: _____
- Attachments: _____ (Attach any relevant documents)

4. Academic Contact During Leave

- Advisor's Name: _____
- Contact Information: _____

5. Authorization

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- Approval by Academic Advisor: _____
 - Registrar's Signature: _____
 - Date: _____