

Sample of Petition Letter with Signatures

Heading

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

Recipient

[Recipient's Name or Office]

[Position or Title]

[Recipient's Address]

[City, State, Zip Code]

Body

Dear [Recipient's Name or "To Whom It May Concern"],

This letter is to voice our collective concern regarding [specific issue]. As members of [community/group], we feel compelled to address this issue directly through this petition.

[Provide detailed information about the issue, the impact on the community, and any previous efforts to resolve the issue.]

We request [describe the specific action or resolution you are seeking]. We believe this change will not only benefit our community but also set a precedent for responsible and responsive governance.

Attached you will find a list of signatures from individuals who share this concern and support this petition.

Closing

Thank you for your attention to this matter.

Sincerely,

[Your Signature if sending via mail]

[Your Name]

[List of Signatures]