Sample of Petition Letter with Signatures

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### Heading

**[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]**

### Recipient

**[Recipient’s Name or Office]  
[Position or Title]  
[Recipient’s Address]  
[City, State, Zip Code]**

### Body

**Dear [Recipient’s Name or "To Whom It May Concern"],**

**This letter is to voice our collective concern regarding [specific issue]. As members of [community/group], we feel compelled to address this issue directly through this petition.**

**[Provide detailed information about the issue, the impact on the community, and any previous efforts to resolve the issue.]**

**We request [describe the specific action or resolution you are seeking]. We believe this change will not only benefit our community but also set a precedent for responsible and responsive governance.**

**Attached you will find a list of signatures from individuals who share this concern and support this petition.**

### Closing

**Thank you for your attention to this matter.**

**Sincerely,**

**[Your Signature if sending via mail]**

**[Your Name]**

**[List of Signatures]**