
Title Project Proposal Template

Project Title Proposal

1. Introduction

Project Title: _____

Project Leader: _____

Date: _____

Purpose of the Proposal:

2. Background

Context and Background Information:

3. Objectives

Main Objectives:

- _____
- _____
- _____

4. Methodology

Approach and Methods:

Tools and Technologies:

5. Project Plan

Task/Activity	Start Date	End Date	Responsible Person
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

6. Budget

Estimated Budget:

Item	Quantity	Unit Cost	Total Cost
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

7. Expected Outcomes

8. Conclusion

Project Leader Signature: _____

Date: _____