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# To Whom It May Concern Letter & Email Sample

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**Date: May 2, 2024**

**Subject: Recommendation for John Doe**

**To Whom It May Concern,**

I am writing to recommend John Doe for the position of Marketing Manager at your company. Having worked closely with John for over three years at ABC Corp, I have witnessed his exceptional skills and commitment firsthand.

John has consistently demonstrated a high level of proficiency in all facets of marketing, including strategic planning, digital marketing, and brand management. His innovative strategies resulted in a 30% increase in our online engagement, a testament to his expertise and hard work.

John is not only a strategic thinker but also an inspiring team leader. His ability to motivate his team has been crucial in meeting tight deadlines and achieving complex project goals.

I am confident that John Doe will be a valuable asset to your organization. Please feel free to contact me at [Your Contact Information] should you require any further information.

**Sincerely,**

**[Your Name]**

[Your Position]